



TECHNICAL UNIVERSITY IN ZVOLEN

No. R-11302/2019

S T A T U T E
OF THE TECHNICAL UNIVERSITY IN ZVOLEN

ZVOLEN
2019

CONTENTS
Statute of the Technical University in Zvolen
(Hereinafter also referred to as the "STATUTE OF TUZVO")

PART 1 GENERAL PROVISIONS	5
PREAMBLE	5
Article 1 Name and Seat of the University	5
Article 2 Establishment and Dissolution of TUZVO as a Public University	6
PART 2 MISSION, ACTIVITIES AND POSITION OF TUZVO	6
Article 3 Mission and Activities of TUZVO.....	6
Article 4 Legal Status of TUZVO	7
Article 5 Academic Freedoms, Academic Rights and Campus	9
PART 3 GENERAL ORGANISATIONAL STRUCTURE OF TUZVO	9
Article 6 Organisational Parts of TUZVO and Method of Determining the Number and Structure of Posts	9
PART 4 SYSTEM OF ACADEMIC SELF-GOVERNMENT AND ITS BODIES	11
Article 7 Academic Community of TUZVO.....	11
Article 8 Scope of the Self-Governing Competence of TUZVO	11
Article 9 Bodies of Academic Self-Government of TUZVO	12
Article 10 Academic Senate of TUZVO and Its Competence	12
Article 11 Rector of TUZVO	13
Article 12 Scientific Board of TUZVO	14
Article 13 Competence of the Scientific Board of TUZVO.....	15
Article 14 Disciplinary Committee of TUZVO for TUZVO Students	16
Article 15 Advisory Bodies of the Rector of TUZVO	16
Article 16 Vice-Rectors of TUZVO	17
Article 17 Management Staff of TUZVO	17
PART 5 ADMINISTRATIVE BOARD OF TUZVO	18
Article 18 Administrative Board of TUZVO, Its Status and Tasks.....	18
Article 19 Competence of the Administrative Board of TUZVO	19
PART 6 ELECTION OF A CANDIDATE FOR THE POST OF RECTOR AND ADOPTION OF THE PROPOSAL FOR THE RECTOR'S DISMISSAL	20
Article 20 Principles for the Election of a Candidate for the Post of Rector	20
Article 21 Method of Election of a Candidate for the post of Rector	20
Article 22 Activities of the Election Commission of AS TUZVO	21
Article 23 Method of Receiving a Proposal for the Rector's Dismissal.....	22
PART 7 STUDY AT TUZVO.....	22

Article 24 General Character of the Higher Education System and the System of Continuing Education provided at TUZVO	22
Article 25 Framework Conditions for Admission to Study at TUZVO	23
Article 26 Framework Conditions for the Study of Foreigners at TUZVO	25
Article 27 Framework Provisions on Tuition Fees and Fees Associated with Studying at TUZVO	26
Article 28 Framework Provisions on Social Support of Students by TUZVO	29
Article 29 Academic rights and obligations of students	31
Article 30 Duration of study at TUZVO	32
PART 8 RULES FOR THE USE OF ACADEMIC INSIGNIA AND HOLDING OF ACADEMIC CEREMONIES	34
Article 31 Academic Insignia, Gowns and Embossed Stamp of TUZVO	34
Article 32 Academic Ceremonies.....	34
Article 33 Matriculation	35
Article 34 Graduation.....	35
Article 35 Medals of TUZVO	37
Article 36 Prize of the Technical University in Zvolen	37
PART 9 GENERAL PRINCIPLES OF CONTRACTUAL EMPLOYMENT AT TUZVO AND ITS FACULTIES	37
Article 37 Staff.....	37
Article 38 Scientific-Pedagogical Titles and Artistic-Pedagogical Titles "Associate Professor" and "Professor"	40
Article 39 Occupying the Posts of University Teachers	42
Article 40 Professor Emeritus	44
Article 41 Visiting Professor.....	44
Article 42 Researchers and Artists	44
Article 43 Protection of Employees' Personal Data	44
Article 44 Register of Employees of Higher Education Institutes	45
PART 10 INTERNAL MANAGEMENT RULES AT TUZVO.....	46
Article 45 General Management Rules at TUZVO.....	46
Article 46 Sources of Funding and Budget of TUZVO	47
Article 47 Management of TUZVO Property	49
Article 48 Management of TUZVO	52
Article 49 Guiding Principles for Implementation of Business Activities at TUZVO	53
Article 50 Internal rules of TUZVO on the Implementation of Business Activities	53
PART 11 RULES FOR APPLICATION OF THE COMPETENCE OF THE FACULTIES IN MATTERS THEY ACT ON BEHALF OF THE TUZVO	55
Article 51 Scope of Self-Governing Competence of the Faculties on Behalf of TUZVO.....	55
Article 52 Scope of Other Self-Governing Competences of Faculties	55

Article 53 Bodies of Faculty Academic Self-Government	56
Article 54 Dean	56
PART 12 COMMON AND FINAL PROVISIONS	57
Article 55 TUZVO Internal Regulations.....	57

STATUTE OF THE TECHNICAL UNIVERSITY IN ZVOLEN

PART 1 GENERAL PROVISIONS

PREAMBLE

(1) The Technical University in Zvolen proudly claims to be the first technical higher education in the world, the origins of which relate to the establishment of the Mining Academy in Banská Štiavnica in 1762, where forestry disciplines started to be taught in 1770.

(2) The establishment of the Forestry Institute in Banská Štiavnica in 1807 signified the first independent forestry university study in Slovakia.

(3) In 1904, the Mining Academy, since 1846 the Mining and Forestry Academy, changed its name into the Mining and Forestry University and thus it became the only university of its kind in Austria-Hungary. It ceased to exist in 1919.

(4) Since 1939, the university forestry studies continued at the Slovak Technical University in Bratislava (SVŠT) and since 1946 at the University of Agricultural and Forestry Engineering in Košice (VŠPLI), where the independent wood sciences and technology engineering studies were established in 1949 as ones of the first in the world.

(5) Government Decree No. 30/1952 Coll. on certain changes in the organisation of universities abolished the VŠPLI in Košice and from one of its faculties resulted the University of Forestry and Wood Sciences and Technology in Zvolen (VŠLD), thus beginning the history of this university in Zvolen.

Article 1 Name and Seat of the University

(1) The name of the University is: "Technical University in Zvolen". For internal use, the abbreviation "TU in Zvolen" or just "TUZVO" may be used. In these Statute of TUZVO, the name of the University shall be given equivalently in full or in the form of the abbreviations referred to in the second sentence of this paragraph.

(2) Foreign language equivalents of the name of the University are:

English: Technical University in Zvolen,
German: Technische Universität in Zvolen,
French: L' Université Technique de Zvolen,
Russian: Технический университет в Зволене/Techničeskij universitet v Zvolene.

(3) The seat of the University is Zvolen, T.G. Masaryka 24, postcode 960 01.

(4) TUZVO is entitled to use the state emblem in the manner prescribed by a special regulation in the same way as state universities (§ 108 (4) of Act No. 131/2002 Coll. on Higher

Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the "Higher Education Act").

(5) TUZVO uses the state emblem and a round stamp with the state emblem and the text "Technical University in Zvolen" on documents of graduation (§ 108 (5) (a) of the Higher Education Act).

(6) TUZVO uses a round stamp with the state emblem and the text "Technical University in Zvolen" on decisions issued according to the general regulation on administrative proceedings (§ 108 (5) (b) of the Higher Education Act).

Article 2

Establishment and Dissolution of TUZVO as a Public University

(1) TUZVO as a public higher education institution, which is a public and self-governing institution, is established and abolished by law within the meaning of § 5 (1) of the Higher Education Act. The Act also provides for its name and seat.

(2) The Technical University in Zvolen, originally called the University of Forestry and Wood Sciences and Technology in Zvolen, was established by Government Decree No. 30/1952 Coll. on certain changes in the organisation of higher education institutions.

(3) By the Act of the National Council of the Slovak Republic No. 26/1992 Coll. on the change of the name of the University of Forestry and Wood Sciences and Technology in Zvolen dated 17. 12. 1991 the name "University of Forestry and Wood Sciences and Technology in Zvolen" was changed to "Technical University in Zvolen". In the meaning of the Higher Education Act it is a public university.

PART 2

MISSION, ACTIVITIES AND POSITION OF TUZVO

Article 3

Mission and Activities of TUZVO

(1) The Technical University in Zvolen is part of the system of higher education institutions in the Slovak Republic, which are part of the European Higher Education Area and the Common European Research Area, and which represent the top educational, scientific, and artistic institutions. Its mission is to develop harmonious personality, knowledge, wisdom, goodness, and creativity in man and to contribute to the development of education, science, culture, and health for the benefit of the whole society, thus contributing to the development of a knowledge-based society. The fulfilment of this mission is the main activity of the TUZVO.

(2) The main task of TU Zvolen in fulfilling its mission is to provide higher education at all three levels and to develop creative scientific research or creative artistic activity in the Slovak and European research and educational space.

(3) TUZVO fulfils its mission in education mainly in the fields of study focusing on forestry, wood sciences and technology, ecology and environmental science, mechanical engineering, safety and security sciences, economics and management and arts, with an increased emphasis on the representation of second and third level study programmes and the accreditation and implementation of study programmes in foreign languages.

(4) In research, TUZVO fulfils its mission by carrying out research projects and programmes of national and international character, particularly in the fields of agricultural and forestry sciences, engineering and technology, environmental science and ecology, mechanical engineering, arts, economics and management, personal protection and integrated safety and security, as well as in other related and applied fields.

(5) TUZVO may carry out entrepreneurial activities in accordance with § 18 of the Higher Education Act. Within the framework of entrepreneurial activities, TUZVO shall carry out, in accordance with the internal rules of management and the rules for the implementation of business activities for remuneration, activities related to its educational, research, development, artistic or other creative activities or activities serving for a more efficient use of human resources and property. Further conditions of business activity are laid down in Articles 49 and 50 of the Statute of TUZVO.

(6) Business activities must not compromise the quality, scope and availability of activities fulfilling the mission of TUZVO as a public university.

(7) The TUZVO shall set out its mission and tasks in more detail in the form of a long-term plan, which shall contain its objectives in each of its fields of activity and shall be drawn up for at least six years.

Article 4 **Legal Status of TUZVO**

TUZVO is a legal entity acting in its own name in legal relations.

TUZVO is also a legal entity carrying out research and development within the meaning of § 2 (11) of the Higher Education Act.

TUZVO is a public university located in the territory of the Slovak Republic, it is a public and self-governing institution. It is a top educational, scientific, and artistic institution and at the same time a part of the scientific research and development base of the Slovak Republic.

TUZVO provides, organises, and ensures higher education within the framework of accredited study programmes at all three levels: the scope of authorisation for their creation, modification and implementation is specified in the register of study fields. TUZVO carries out basic research and applied research and development. It carries out study programmes in connection with its activities in the fields of science, technology, or the arts and in accordance with the state of the art and developments in these fields.

(5) TUZVO has the right to confer academic degrees, scientific-pedagogical degrees, and artistic-pedagogical titles "Associate Professor" and "Professor", to use academic insignia

and to perform academic ceremonies based on the rights granted by the Minister of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as "the Minister of Education").

(6) The rights, duties, and tasks of the TUZVO result from the Higher Education Act and its successor legal norms and relevant related legal regulations. TUZVO shall apply its rights and perform its duties in accordance with the principles of democracy, humanity, and the legal system of the Slovak Republic.

(7) The organisation of the University and its activities shall be decided by the bodies of academic self-government in accordance with and within the limits of the Higher Education Act.

(8) The Rector is the statutory body of TUZVO, in his/her absence the Vice-Rector is authorized in writing.

(9) The scope and areas in which TUZVO acts on its own behalf and are within the self-governing competence of TUZVO are set out in § 6 of the Higher Education Act.

(10) The faculties of TUZVO apply self-governing competence on behalf of TUZVO to the extent provided for in § 23 (1) of the Higher Education Act, namely:

under section 1, letters a), b), c) of this paragraph in full,

under section 1(d) of this paragraph to a limited extent, where the competences remain within the self-governing competence of the TUZVO, while the procedure and the participation of the faculties in the decision-making in matters of labour relations is regulated in this Statute in the section "Rules for the Application of the competence of the faculties in matters in which they act on behalf of the TUZVO,

according to section 1, letter e), f) of this paragraph in a limited scope, when faculties will only be implementers of activities resulting from contracts in the field of business activities and in the field of cooperation with other universities, legal and natural persons, including foreign ones, in the areas in which the faculty operates, while the conclusion of these contracts falls within the exclusive competence of the TUZVO, and in the field of business activities will be governed by the rules for the implementation of business activities regulated in this Statute.

(11) TUZVO is funded from several sources. The main source of funding is a subsidy from the state budget.

(12) TUZVO may establish by a founding agreement an interest association of legal entities for the purpose of jointly developing study programmes, establishing joint study programmes, jointly proceeding in the admission procedure, jointly carrying out research, development, or other creative activities, or jointly providing catering and accommodation facilities for students. This interest-based association of legal entities shall use the designation "consortium of universities" in its name. A university consortium shall acquire legal capacity by entering it in the register of university consortia, which is part of the register of universities.

(13) The application for registration in the register of consortia of higher education institutions shall be accompanied by the memorandum of association together with the statutes. The application shall be submitted by a person authorised by the founders. Data into the register of consortia of higher education institutions shall be entered by the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "Ministry of

Education"). The respective consortium of universities shall be responsible for updating the data in the register of consortia of universities.

Article 5

Academic Freedoms, Academic Rights and Campus

(1) The following academic freedoms and academic rights are guaranteed at TUZVO in accordance with § 4 of the Higher Education Act:

- a) freedom of scientific research, research, development of artistic and other creative activities and publication of their results,
- b) freedom of teaching, consisting of openness to different scientific views, scientific and research methods, and artistic directions,
- c) the right to learn while maintaining the freedom to choose to study within accredited study programmes,
- d) the right to freely express and publish their views,
- e) the right of members of the Academic Community to elect and be elected to academic self-government bodies,
- f) the right to use academic insignia and emblems and to perform academic ceremonies.

(2) The application of academic freedoms and academic rights under section 1 shall be consistent with the principles of democracy, humanity, and the rule of law.

(3) In order to ensure academic rights and academic freedoms at TUZVO, the inviolability of the TUZVO campus shall be guaranteed, except in cases of threat to life, health, property, or in cases of natural disaster.

(4) The campus of TUZVO consists of the area defined by immovable property that TUZVO owns, manages, leases or where it fulfils its mission and main tasks. The Rector shall authorize the entry of law enforcement agencies into the TUZVO campus.

(5) Political parties and political movements may not carry out political activities and establish their organisations in the TUZVO campus.

PART 3

GENERAL ORGANISATIONAL STRUCTURE OF TUZVO

Article 6

Organisational Parts of TUZVO and Method of Determining the Number and Structure of Posts

(1) TUZVO is divided into the following organisational parts:

- a) Faculties:
 1. Faculty of Forestry TUZVO,
 2. Faculty of Wood Sciences and Technology TUZVO,
 3. Faculty of Technology TUZVO,

4. Faculty of Ecology and Environmental Sciences TUZVO.

b) other teaching, research, development, economic and administrative and information workplaces:

1. Institute of Foreign Languages,
2. Institute of Physical Education and Sport,
3. Borova Hora Arboretum,
4. Centre for Continuing Education,
5. Centre of Information Technologies,
6. Rector's Office,
7. Slovak Forestry and Wood Sciences Library,
8. Developmental Workshops and Laboratories.

(c) Purpose-built facilities:

1. Student Dormitories and Canteen,
2. Publishing House of the Technical University,
3. Other purpose-built facilities.

(d) specialised teaching establishment, which is the University Forestry Enterprise.

(2) The organisation, management of activities and management of the organisational parts of TUZVO are determined by their organisational regulations. The Rector of TUZVO shall approve the organisational regulations of the organisational parts of TUZVO, except for the faculties. The Academic Senate of the respective faculty approves the organisational regulations of the faculties on the proposal of the Dean of the Faculty.

(3) The director or head, who is appointed and dismissed by the Rector, is responsible for the management and management of the organisational parts of the TUZVO, except for the faculties. The post shall be filled by competitive selection. The Dean of the respective faculty is responsible for the management and economy of the faculty.

(4) The conclusion, change and termination of contractual employment and the determination of the number and structure of posts of individual organisational parts is within the self-governing competence of TUZVO.

(5) The Organisational parts of the TUZVO referred to in section (1) (b) to (d) shall be referred to as the Other Organisational Parts of the TUZVO.

(6) The number and structure of posts of the TUZVO is derived from the performance parameters determined by the Ministry of Education for the distribution of the state budget subsidy to public universities and is based on the systematization of posts, which is approved by the Rector of the TUZVO after discussion in the Rector's Advisory Board of the TUZVO.

(7) The number of employees of other organisational parts of TUZVO, except faculties, shall be determined according to the activities stipulated by the legislation and the allocated funds necessary for their operation.

PART 4
SYSTEM OF ACADEMIC SELF-GOVERNMENT AND ITS BODIES

Article 7
Academic Community of TUZVO

(1) The Academic Community (hereinafter referred to as the "AO") of the TUZVO consists of university teachers, researchers, and other employees of the TUZVO with a university degree who are employed by the TUZVO for a fixed weekly working time (the employee part of the Academic Community of the TUZVO) and the students of the TUZVO (the student part of the Academic Community of the TUZVO).

(2) Members of the Academic Community have the right to nominate candidates for the election of the Rector (according to § 3 of the Higher Education Act).

(3) The Academic Community of the TUZVO is the basis of the academic self-government of the TUZVO, which elects and dismisses the members of the Academic Senate of the TUZVO (according to § 6 (2) of the Higher Education Act). The details of the organisation and activities of the TUZVO, as well as the status of the members of the Academic Community, are regulated by the internal regulations of the TUZVO.

(4) The Academic Community is convened by the Chairman of the Academic Senate or the Rector to discuss principal issues of the activities and development of TUZVO.

Article 8
Scope of the Self-Governing Competence of TUZVO

- (1) The self-governing competence of TUZVO includes:
- a) internal organisation,
 - b) determining the number of applicants to be admitted to study, determining the conditions of admission and admissions decision making,
 - c) the establishment and implementation of study programmes,
 - d) organisation of studies,
 - e) deciding on matters relating to the academic rights and obligations of students,
 - f) determining the focus and organising research, development or artistic and other creative activities,
 - g) conclusion, modification, and termination of contractual employment and the determination of the number and structure of the posts at TUZVO,
 - h) awarding of the scientific-pedagogical title or the artistic-pedagogical title of "Associate Professor" and "Professor" (according to § 76 of the Higher Education Act),
 - i) cooperation with other universities, other legal entities, and individuals, including foreign ones,
 - j) election of members of the academic self-government bodies of TUZVO,
 - k) management of TUZVO and the disposal of its property in accordance with the Higher Education Act,
 - l) determining the students' contribution to cover part of the costs of studies (hereinafter referred to as "tuition fees") and fees associated with studies pursuant to Section 92 of the Higher Education Act, unless otherwise provided for in this Act.

Article 9
Bodies of Academic Self-Government of TUZVO

- (1) The bodies of the academic self-government of TUZVO (according to § 7 of the Higher Education Act) are:
- a) Academic Senate of TUZVO,
 - b) Rector of TUZVO,
 - c) Scientific Board of TUZVO,
 - d) Disciplinary Committee of TUZVO for Students.

Article 10
Academic Senate of TUZVO and Its Competence

(1) The Academic Senate of TUZVO (hereinafter also referred to as "AS TUZVO") is a body of academic self-government at TUZVO, which status, authority and competence is determined by the Higher Education Act (§ 8 and § 9 of the Higher Education Act).

(2) AS TUZVO is composed of elected representatives of the Academic Community of TUZVO so that at least one third is made up of students and that each faculty is represented in it by an equal number of members. The AS TUZVO shall be divided into a employee's part and a student part.

(3) The term of office of the members of the AS TUZVO is maximum four years.

(4) The function of a member of the AS TUZVO is incompatible with the office of Rector, Vice-Rector, Dean, Vice-Dean, Bursar and Secretary of the Faculty.

(5) The competence of the AS TUZVO is specified in § 9 (1) of the Higher Education Act.

(6) The conditions under which the AS of the TUZVO is authorised to apply the powers of the Academic Senate of the Faculty (hereinafter referred to as the "AS of the Faculty") during the necessary period and the scope of this authorisation are determined by this Statute of the TUZVO (according to § 9 (1) (s) of the Higher Education Act) and these conditions are as follows:

- a) if the AS of the Faculty acts in violation of laws, other generally binding legal regulations or internal regulations of the TUZVO or the Faculty of the TUZVO, or
- b) if the AS of the Faculty performs its activities in a composition that is in violation of the Higher Education Act or in violation of the internal regulations of the faculty, or
- c) if the composition of the AS of the Faculty cannot be reconciled with the law or the internal regulations of the faculty for objective reasons.

(7) The scope of the authority of the AS TUZVO under the conditions of section 6 of this Article is determined in such a way that the AS TUZVO is entitled to apply the powers of the AS of the Faculty:

- a) pursuant to § 27 (1) (a) of the Higher Education Act only to the extent of approving amendments to the regulations of the relevant faculty in such a way that these amendments

- do not contradict the Higher Education Act, other generally binding legal regulation or the statute of the relevant faculty of TUZVO,
- b) pursuant to § 27 (1) (b) of the Higher Education Act only to the extent of approving the Rector's proposal for the dismissal of the Dean pursuant to § 28 (3) of the Higher Education Act,
 - c) according to § 27 (1) (e) of the Higher Education Act only in the scope of control of the management of the faculty's financial resources.

(8) The organizational structure, scope and activities of the AS TUZVO are further determined by the Statute of the AS TUZVO, the Rules of Procedure of the AS TUZVO, and the Principles of Elections to the AS TUZVO.

Article 11

Rector of TUZVO

(1) The Rector is the statutory body of the TUZVO, manages it, acts on its behalf, and represents it externally (§ 10 (1) of the Higher Education Act). The Rector is accountable for his/her activities to the Academic Senate of the TUZVO, unless the Higher Education Act stipulates otherwise.

(2) The Rector is appointed and dismissed on the proposal of the AS TUZVO by the President of the Slovak Republic¹ (hereinafter referred to as the "President of the Republic"). The proposal of the Academic Senate of TUZVO shall be submitted to the President of the Republic by the Minister of Education (§ 102 (3) (a) of the Higher Education Act), to whom it shall be submitted by the Academic Senate of TUZVO within 15 days from the adoption of the decision (§ 10 (2) of the Higher Education Act). The AS TUZVO shall submit a proposal for the rector's dismissal whenever:

- (a) he/she has been finally convicted of a deliberate criminal offence; or
- (b) he/she has been sentenced to an unconditional term of imprisonment, or if
- (c) the Rector requests to be relieved of his/her duties.

(3) The tenure of the Rector shall be four years.

(4) If TUZVO does not have a Rector, the Chairman of the Academic Senate of TUZVO shall, until the appointment of a new Rector, for a maximum period of six months, entrust the function of the Rector to a person with whose entrustment agrees a supermajority of the members of the AS TUZVO and shall immediately notify the Minister of Education about this fact. Until the appointment of a new Rector, the Chairman of the AS TUZVO may, with the consent of a majority of the members of the AS TUZVO, revoke the assignment under the first sentence and appoint another person to perform the function of Rector, and shall immediately notify the Minister of Education about this fact. If the appointed person relinquishes the delegation, the first sentence shall be followed (§ 10 (12) of the Higher Education Act).

(5) The Rector establishes, merges and orders merging of TUZVO parts, divides, and dissolves them [§ 21 (1) of the Higher Education Act] after the opinion of the AS TUZVO; regarding the faculties of TUZVO, he/she has to be approved by the Academic Senate of TUZVO.

¹ Art. 102 (1) (h) of the Constitution of the Slovak Republic

(6) The Rector, representing the employer, performs legal acts concerning employment matters at TUZVO.

(7) The Rector submits to the Administrative Board of TUZVO, for approval, the draft budget of TUZVO after its approval by the Academic Senate of TUZVO.

(8) The Rector awards the scientific-pedagogical title, or the artistic-pedagogical title "Associate Professor" based on a decision of the Scientific Board of the University pursuant to § 12 (1) (f) or based on a decision of the Scientific Board of the Faculty pursuant to § 30 (1) (f) of the Higher Education Act. If the proposal for the awarding the relevant degree is decided by the Faculty's Scientific Board and the Rector has reasonable doubts that the Faculty's Scientific Board has not complied with the criteria of the TUZVO for evaluating the fulfilment of the conditions for the awarding the scientific-pedagogical title or the artistic-pedagogical title of 'Associate Professor' (hereinafter referred to as 'the criteria for the awarding the title of associate professor') in a particular case or any procedural irregularities have occurred during the habilitation proceedings, the Rector may return the proposal to the Faculty's Scientific Board for a new proceedings, stating the reasons which led him/her to such a decision .

(9) The Rector submits proposals for the appointment of professors by the President of the Republic to the Minister of Education, approved by the Scientific Board of TUZVO [§ 12 (1) (g) of the Higher Education Act]. If the proposal is approved by the Scientific Board of the Faculty prior to the Meeting of the Scientific Board of the TUZVO and the Rector has reasonable doubts that the Scientific Board of the Faculty has not complied in a particular case with the criteria of the TUZVO for the evaluation of the fulfilment of the conditions for obtaining the scientific-pedagogical title or the artistic-pedagogical title "Professor" (hereinafter referred to as the "criteria for the obtaining the title of professor") or that there have been procedural irregularities in the course of the proceedings for the appointment of a professor (hereinafter referred to as the "inauguration proceedings"), the Rector may, prior to the meeting of the Scientific Board of the TUZVO, refer the proposal back to the Faculty's Scientific Board for a new proceedings, stating the reasons which led him/her to such a decision.

(10) The Rector appoints and dismisses the Dean of the Faculty on the proposal of the AS of the respective faculty (§ 28 (2) of the Higher Education Act).

(11) Until the election of a new dean, the Rector shall appoint a person to perform the functions of the dean on the proposal of the Academic Senate of the respective faculty.

(12) The Rector determines the salary of the deans of the faculties that are part of TUZVO [§ 21 (1) (a) of the Higher Education Act].

(13) The Rector is represented by Vice-Rectors to the extent determined by the Rector [§10 (10) of the Higher Education Act].

Article 12

Scientific Board of TUZVO

(1) The members of the Scientific Board of TUZVO are appointed and dismissed by the Rector after approval by the Academic Senate of TUZVO [§ 9 (1) (e) of the Higher Education Act].

(2) The tenure of the members of the Scientific Board of TUZVO is four years.

(3) The members of the Scientific Board of TUZVO are prominent experts from the fields in which TUZVO carries out educational, research, development, artistic or other creative activities. At least one quarter and maximum one third of the members of the Scientific Board of the TUZVO are persons who are not members of the Academic Community of the TUZVO.

(4) Membership in the Scientific Board of TUZVO shall terminate:

- a) at the end of the tenure of the member,
- b) by dismissal by the Rector after approval by the AS TUZVO,
- c) the death of a member or his/her being declared dead.

(5) The Rector of TUZVO is the Chairman of the Scientific Board of TUZVO.

Article 13

Competence of the Scientific Board of TUZVO

(1) The Scientific Board of TUZVO:

- a) discusses the long-term plan of TUZVO,
- b) approves the internal regulation - Internal Quality Assurance System of Higher Education at TUZVO, after its discussion by the Academic Senate of TUZVO, on the proposal of the Rector,
- c) periodically, but at least once a year, evaluates the level of the TUZVO in educational activities and in the field of science, technology, or the arts,
- d) approves other experts who have the right to examine at state exams for study programmes implemented at TUZVO [§ 63 (3) of the Higher Education Act]; approves supervisors for doctoral studies pursuant to § 54 (4) of the Higher Education Act,
- e) approves the TUZVO criteria for awarding the title 'Associate Professor' and the TUZVO criteria for appointment of the title 'Professor',
- f) discusses proposals for the awarding the scientific-pedagogical degree or the artistic-pedagogical degree "Associate Professor" and decides on their outcome in the field of habilitation and inauguration proceedings, for which TUZVO, in the application for accreditation of habilitation and inauguration proceedings, has indicated a field of study in which the faculty does not carry out study programmes,
- g) discusses and approves proposals for the appointment of professors; if it concerns the appointment of a professor in the field of habilitation and inauguration proceedings, for which TUZVO has indicated, in the application for accreditation of habilitation and inauguration proceedings, the field of study in which the faculty carries out its study programmes. It follows the proposal of the Scientific Council of the Faculty, and if it does not approve the proposal, it returns it to the Scientific Board of the Faculty with a statement,
- h) approves the general criteria for occupying the post of professors and associate professors; when occupying the post of professors and associate professors at the faculty, it follows the proposal of the Faculty's Scientific Board,
- i) approves the specific conditions for occupying the posts of professors; when occupying the posts of professors at the faculty, it follows the proposal of the Faculty's Scientific Board,
- j) approves the Rector's proposals for occupying the posts of visiting professors; when occupying the posts of visiting professors at the faculty, it follows the proposal of the Faculty's Scientific Board (§ 79 of the Higher Education Act),

- k) awards the scientific degree "*Doctor Scientiarum*" (abbreviated "DrSc."),²
- l) awards the title "*Doctor Honoris Causa*" (abbreviated as "Dr. h. c.") to eminent domestic and foreign personalities,
- m) proposes to the Rector of TUZVO awarding the honorary title of "*Professor Emeritus*" (§ 78 of the Higher Education Act),
- n) approves the Rules of Procedure of the Scientific Board of TUZVO on the proposal of the Chairman of the Scientific Board of TUZVO,
- o) performs other tasks specified in the internal regulations of TUZVO.

(2) The meetings of the Scientific Board of TUZVO are governed by the Rules of Procedure of the Scientific Board of TUZVO.

(3) The Scientific Board of the TUZVO shall discuss issues presented by the Chairman of the Scientific Board of the TUZVO or issues on which it resolves.

Article 14

Disciplinary Committee of TUZVO for TUZVO Students

(1) The Disciplinary Committee of the TUZVO for TUZVO Students (hereinafter referred to as the "Disciplinary Committee of TUZVO") discusses disciplinary offences of those students of TUZVO who are not enrolled in any study programme implemented at the faculties of TUZVO and submits a proposal for a decision to the Rector of TUZVO.

(2) The members of the Disciplinary Committee of TUZVO and its chairman are appointed by the Rector from the members of the Academic Community of TUZVO after approval by the Academic Senate of TUZVO. The same procedure shall apply to the dismissal of the members and the chairman of this Committee. A half of the members of the Disciplinary Committee of TUZVO shall be students.

(3) The composition and activity of the Disciplinary Committee of TUZVO shall be governed by the Disciplinary Regulations of the TUZVO for Students of TUZVO and the Rules of Procedure of the TUZVO Disciplinary Committee for TUZVO Students.

Article 15

Advisory Bodies of the Rector of TUZVO

(1) The Rector's permanent advisory bodies are the Rector's Advisory Board and the Management of TUZVO. Members of the advisory bodies are appointed and dismissed by the Rector.

(2) The Rector may, if necessary, establish other advisory bodies (commissions, boards, etc.).

² Act No. 53/1964 Coll. on the awarding of scientific degrees and the State Commission for scientific degrees, as amended
Decree. No. 65/1977 Coll. on the proceedings for the awarding scientific degrees, as amended

Article 16

Vice-Rectors of TUZVO

(1) Vice-rectors are appointed and dismissed by the Rector after approval by the Academic Senate of TUZVO. They shall be accountable for their activities to the Rector.

(2) Vice-rectors of TUZVO represent the Rector in the areas of activity defined by the Rector:

- a) Development,
- b) Education,
- c) Science and Research,
- d) International Relationships.

(3) The tenure of Vice-Rectors is four years.

(4) Vice-Rectors in the defined field of activity, under section (2) of this Article, are entitled to intervene and act on behalf of TUZVO in legal relations to the extent determined by the Rector of TUZVO. Vice-Rectors coordinate the work of the respective Vice-Deans and provide methodological guidance to the heads and directors of other organisational parts designated by the Rector of the TUZVO.

Article 17

Management Staff of TUZVO

(1) The management staff of TUZVO are the Bursar and the Heads of Other Organizational Parts of TUZVO.

(2) The posts of management staff at TUZVO are occupied through selection procedure according to the internal regulation of TUZVO "Principles of selection proceedings for occupying the posts of university teachers, posts of researchers, posts of professors and associate professors and posts of management of TU in Zvolen".

(3) The Bursar is one of the management employees of TUZVO. The Bursar is appointed by the Rector based on the results of a selection proceedings. The Bursar shall be dismissed from post by the Rector.

(4) The Bursar ensures and is responsible for the economic and administrative operations at TUZVO (§ 14 (2) of the Higher Education Act) and acts on TUZVO behalf to the extent determined by the Rector. The Bursar is directly subordinate to the Rector.

(5) Bursar:

- a) manages the Rector's Office of TUZVO, except for the departments directly managed by the Rector,
- b) ensures the implementation and control of economic and administrative activities,
- c) ensures the preparation of the budget of TUZVO and the plan tasks schedule, their implementation, the economic use of material and financial resources in accordance with the principles of economic management and generally applicable regulations,
- d) coordinates and controls the business activities of all TUZVO departments,

- e) ensures the economic management of TUZVO property and the further development of the material and technical base of TUZVO,
- f) creates conditions for the rational and economical compilation, production, transmission and recording of socio-economic information and its versatile use for decision-making activities,
- g) ensures the maintenance of TUZVO facilities,
- h) cooperates with the Vice-Rector for Development in the preparation and implementation of TUZVO capital building.

(6) The Bursar shall be replaced during his/her absence by an employee of TUZVO authorized in writing after approval by the Rector of TUZVO.

PART 5 ADMINISTRATIVE BOARD OF TUZVO

Article 18 Administrative Board of TUZVO, Its Status and Tasks

(1) The Administrative Board of TUZVO (hereinafter also referred to as the "SpR TUZVO") is a body which, within the scope of its competence as stipulated by the Higher Education Act, supports the strengthening of the bond between TUZVO and the society. It applies and promotes the public interest in the activities of TUZVO, in connection with the use of its property and financial resources provided to the Technical University in Zvolen by the State.

(2) SpR TUZVO has fourteen members, who are appointed and dismissed by the Minister of Education, Science, Research and Sport of the Slovak Republic in accordance with the provisions of the Higher Education Act (§ 40 (2), (3)).

(3) SpR TUZVO elects a chairman and a vice-chairman from its members. The election of the Chairman, Vice-Chairman, and the manner of the proceedings of the SpR TUZVO shall be regulated by the Statute of the SpR TUZVO, which shall be approved by the Minister of Education after approval by the AS TUZVO on the proposal of the Rector. If the Administrative Board does not have a Chairman, the Vice-Chairman performs his/her function until a new Chairman is elected; if the Administrative Board does not have a Vice-Chairman, the Minister of Education designates a member of the Administrative Board of TUZVO with the function of the Chairman of the Administrative Board until a new Chairman of the Administrative Board is elected (§ 40 (4) of the Higher Education Act).

(4) Meetings of the SpR TUZVO are convened by its chairman at least twice a year. Meetings of the SpR TUZVO shall be open to the public. At the request of the Rector, the Chairman of the SpR TUZVO is obliged to convene a meeting of the SpR TUZVO within 30 days at the latest.

Article 19

Competence of the Administrative Board of TUZVO

(1) SpR TUZVO gives prior written consent to the Rector's proposal for legal acts pursuant to § 41 (1) of the Higher Education Act. These are legal acts by which TUZVO wants to:

- a) acquire immovable property the price of which exceeds five hundred times the amount from which things are considered tangible property under a special regulation³, or to make a transfer thereof. That price shall be deemed to be the amount for which such immovable property or comparable immovable property is normally sold at a particular time and place,
- b) acquire or transfer a movable property the price of which exceeds five hundred times the amount from which things are considered tangible property under a special regulation³,
- c) establish an easement or right of first refusal over the property of TUZVO,
- d) establish another legal person or make a monetary or in-kind contribution to it or to other legal persons (§ 19 (5)),
- e) conclude a loan agreement (§ 16 (6)); the Administrative Board shall not grant its consent if the purpose of the use of the funds obtained from the loan is not in accordance with the Long-term plan of the TUZVO or if the repayment of the loan will, according to it, jeopardise the security of the main activities of the TUZVO.

(2) SpR TUZVO shall comment on the:

- a) Long-term plan of the TUZVO and other matters submitted for discussion by the Minister of Education, the Rector of the TUZVO or the Chairman of the AS TUZVO,
- b) Annual report on the activities of the TUZVO.

(3) The members of SpR TUZVO have the right to nominate candidates for the election of the Rector of TUZVO.

(4) After approval by the AS TUZVO, SpR TUZVO approves the budget of TUZVO and the Annual report on the management of TUZVO.

(5) SpR TUZVO on the proposal of the Chairman of SpR TUZVO determines the salary of the Rector of TUZVO in accordance with a special regulation. The Bursar of the TUZVO shall notify the Rector in writing on the amount and composition of the functional salary based on the decision of the SpR TUZVO.

(6) SpR TUZVO gives suggestions and opinions on the activities of TUZVO, which it publishes. At least once a year, it draws up and publishes a report on its activities on the TUZVO website. The report on the activities of the SpR TUZVO shall include information on its meetings, the participation of individual members in its meetings, the recommendations of the SpR TUZVO on the activities of TUZVO and a summary of its decisions.

(7) The approval of the legal act referred to in section 1 (a) to (e) of this Article requires the consent of at least two thirds of the members of the Administrative Board of TUZVO (§ 41 (6) of the Higher Education Act).

³ Act No. 595/2003 Coll. on Income Tax, as amended

PART 6
ELECTION OF A CANDIDATE FOR THE POST OF RECTOR
AND ADOPTION OF THE PROPOSAL FOR THE RECTOR'S DISMISSAL

Article 20
Principles for the Election of a Candidate for the Post of Rector

(1) The right to nominate a candidate for the election of a candidate for Rector is granted to the members of the Administrative Board of TUZVO (§ 41 (3) of the Higher Education Act) and the members of the Academic Community of TUZVO (§ 3 of the Higher Education Act), which is defined in Article 7 of this Statute.

(2) The date, place, and time of nomination of candidates for the election of the candidate for Rector shall be announced by the AS TUZVO at least 10 days before the nomination deadline.

(3) Each member of the SpR TUZVO and member of the AO TUZVO may nominate candidates for the election of a candidate for Rector in writing within the time limit and in the manner specified by the Election Commission.

(4) The Chairman of the AS TUZVO may be a candidate for the post of Rector at TUZVO after the termination of the function of the Chairman of the AS TUZVO.

(5) The Election Commission shall ask each proposed candidate for the post of Rector in writing to state whether he/she accepts the candidature. The Election Commission shall inform the candidate about the number of proposers of his/her candidature as well as the number of proposers of the other candidates.

(6) The Election Commission will publish the list of candidates who have accepted the candidature for the post of Rector within the specified period making it available to all members of the AO TUZVO and SpR TUZVO (information box of the AS TUZVO, internal TV circuit, TUZVO website, etc.).

(7) Candidates for the post of Rector who have accepted the candidature shall present themselves at a public meeting of the AO TUZVO within the time limit set by the Academic Senate of TUZVO.

Article 21
Method of Election of a Candidate for the post of Rector

(1) The candidate for the post of Rector is elected by the AS TUZVO (§ 9 (1) (c) of the Higher Education Act).

(2) Elections may be held if at least three quarters of the members are present at the meeting of the AS TUZVO.

(3) Elections shall be direct and secret.

(4) A candidate for the post of Rector is elected if he/she receives the votes of a three-fifths majority of all members of the AS TUZVO eligible to vote.

(5) If only one candidate for the post of Rector participates in the election and this candidate fails to achieve a three-fifths majority of the votes of all members of the AS TUZVO eligible to vote, the AS TUZVO will announce a new election.

(6) If more than one candidate for the post of the Rector participates in the election and no candidate for the post of the Rector was elected in the first round of the election, the candidate or candidates who received the highest number of votes in the first round shall proceed to the second round. If no candidate for the Rector is elected in the second round, the AS TUZVO shall announce a new election.

(7) If the candidate for the post of Rector is a member of the AS TUZVO, he/she does not participate in the voting. The number of votes required for the validity of the election shall be reduced by the respective number corresponding to the number of members of the AS TUZVO who are candidates for the post of Rector.

(8) The results of the election of a candidate for the post of Rector shall be published by the Election Commission no later than on the next working day after the election so that they are available to every member of the AO TUZVO.

(9) The members of the AO TUZVO may submit their comments and complaints on the performed elections to the chairman of the Election Commission only in written form within 2 working days after the publication of the election results.

(10) The certificate of the election result shall be handed over to the elected candidate for Rector by the Chairman of the AS TUZVO at a ceremonial meeting of the AS TUZVO no later than 5 working days from the date of the election.

Article 22

Activities of the Election Commission of AS TUZVO

(1) The election of a candidate for the post of Rector is organised and conducted by the Election Commission.

(2) The Election Commission shall have a minimum of 5 members. Its Chairman shall be the Chairman of the AS TUZVO. The members of the Election Commission shall be proposed and elected by secret ballot by the AS TUZVO from its members.

(3) Presentation of candidates at the pre-election assembly of the AO TUZVO shall be organised by the Election Commission. It shall publish the date of the pre-election assembly at least 5 working days before the assembly so that it is accessible to every member of the AO TUZVO.

(4) The election of a candidate for the office of Rector shall be recorded by the Election Committee and signed by all members of the Election Committee present. The minutes shall state:

a) the date, place and time of the beginning and end of the election,

- b) the total number of present members of the AS TUZVO,
- c) the number of members of the AS TUZVO who have been issued ballots,
- d) the number of valid and invalid ballot papers cast,
- e) the number of votes cast for candidates in each round of the election.

(5) The Academic Senate of TUZVO shall submit a proposal for the appointment of the Rector to the Minister of Education within 15 days of the decision (§ 10 (2) of the Higher Education Act).

Article 23

Method of Receiving a Proposal for the Rector's Dismissal

(1) Any member of the AS TUZVO may submit a proposal for the dismissal of the Rector from the post in writing to the Chairman of the AS TUZVO.

(2) The inclusion of a proposal for the Rector's dismissal in the agenda of the AS TUZVO requires the consent of a supermajority of all members of the AS TUZVO.

(3) The approval of the proposal for dismissal of the Rector from the post requires the consent of at least a three-fifths majority of all members of the AS TUZVO in a secret ballot.

(4) After the approval of the proposal for the Rector's dismissal in the AS TUZVO, the AS TUZVO shall submit the proposal for the Rector's dismissal to the Minister of Education no later than 15 days after the adoption of the decision by the AS TUZVO. The Minister of Education shall submit the submitted proposal to the President of the Slovak Republic, who shall dismiss the Rector.

(5) A new election of a candidate for the post of Rector shall be announced by the AS TUZVO no later than within one month from the date on which the Rector was dismissed from the post.

PART 7

STUDY AT TUZVO

Article 24

General Character of the Higher Education System and the System of Continuing Education provided at TUZVO

(1) In accordance with the principles of democracy and humanism and in accordance with the applicable laws, TUZVO carries out educational, scientific, research, development, artistic and other creative activities, which follow the long tradition of forestry and wood education and reflect the development trends. It covers all three levels of higher education, primarily in the fields of forestry, wood science, ecology, environmental science, economics, management, engineering, computer science, design, fire protection and safety and related frontier and interdisciplinary areas. The education system also includes social science disciplines.

(2) TUZVO implements bachelor's, engineering, master's, and doctoral study programmes (§ 52, § 53, § 54 of the Higher Education Act), it may also implement joint study programmes (§ 54a of the Higher Education Act) and further education programmes. Graduates of bachelor's degree programmes are awarded the academic title 'Bachelor' (abbreviated as 'Bc.'), graduates of engineering degree programmes are awarded the academic title 'Engineer' (abbreviated as 'Ing.'), graduates of Master of Arts study programmes are awarded the academic title 'Master of Arts' (abbreviated as 'Mgr. art.'). Graduates of doctoral programmes shall be awarded the academic title of 'doctor' ('*Philosophiae Doctor*', abbreviated as 'PhD'). Graduates of artistic doctoral degree programmes shall be awarded the academic title 'Doctor of Arts' ('*artis doctor*', abbreviated 'ArtD.').

(3) TUZVO may accept applicants only for the study of accredited study programmes. The lists of accredited study programmes with all the requisites are listed in the Register of Study Fields and the Register of Study Programmes (§ 54b (1) of Higher Education Act), in the University Information System of TUZVO, study guides of TUZVO, institutes and faculties of TUZVO.

(4) The forms, methods, and rules of study in study programmes are determined by the TUZVO Study Regulations and the study regulations of the faculties.

(5) The organisation of studies in continuing education is regulated by an internal regulation of TUZVO.

Article 25

Framework Conditions for Admission to Study at TUZVO

(1) Applications for study in the study programmes shall be submitted by the deadline and at the place specified in the announcement of the admission procedure, together with the publication of the conditions for admission. The TUZVO or the faculty, if the study programme is carried out at a faculty, shall publish, within the time limits specified in the Higher Education Act, the deadline for the submission of applications for studies, the general and other conditions for admission to studies (§ 57 of the Higher Education Act), the date and method of verifying their meeting, and, if the verification of aptitude for studies includes an entrance examination, also the form and framework content of the examination and the method of evaluating the results. These facts shall be published on the website of the TUZVO or the faculty in the same way, the TUZVO and the faculty must also publish information on the number of applicants it plans to admit to the study programme.

(2) When determining the number of admitted applicants, it is necessary to consider the interest in studies, the success rate of application of graduates of the study programmes in economic practice, society-wide requirements, and the capacity and financial possibilities of the University. The number of students to be admitted in a specific academic year is determined by the university management, in the case of study programmes provided at faculties on the proposal of the management of the faculties of TUZVO.

(3) The Dean of the Faculty or the Rector of TUZVO accepts applicants for study in study programmes carried out by the faculty or TUZVO based on the admission procedure.

(4) The knowledge, skills or talents of applicants are generally verified by an entrance examination. The admission procedure for doctoral studies always includes an entrance examination.

(5) If an entrance examination is a part of the verification of aptitude for studies, the form of the entrance examination and the manner of its implementation shall be determined at the request of an applicant with specific needs based on an assessment of his/her specific needs (§ 100 (9) (b) of the Higher Education Act), considering his/her specific needs.

(6) The entrance examination may have a written part, an oral part and, in the case of applicants for admission to study programmes requiring special talents, a talent part.

(7) If the admission procedure includes a talent test, it shall be taken first, and unsuccessful candidates shall not be invited to the next part of the admission test.

(8) If the admission procedure to two or more study programmes includes a written examination in the same subject, the Dean or the Rector may also recognise the result of the admission examination in another study programme.

(9) If more applicants meet the conditions of the admission procedure than the faculty or TUZVO can accept, the acceptance is decided by the order of applicants according to their success in the admission procedure.

(10) An applicant who fails to prove meeting the general conditions for admission to the study at the time of verification of meeting of the conditions for admission may be admitted to the study conditionally, if he/she is obliged to prove meeting the general conditions for admission to the study no later than on the date set for enrolment in the study (§ 58 (1) of the Higher Education Act). The right of an applicant who has been admitted conditionally to the study shall cease if he/she fails to prove fulfilment of the general conditions for admission no later than on the day fixed for enrolment (§ 59 (3) of the Higher Education Act).

(11) The conditions for admission to study in continuing education programmes are regulated by the internal regulations of TUZVO.

(12) Written applications for studies are accepted by the Deans of Faculties for study programmes carried out at the faculty and by the Pedagogical Department of the Rector's Office of TUZVO for university study programmes. Instead of a written application, TUZVO also allows an application in electronic form without a guaranteed electronic signature to be submitted using an information system that enables the applicant to verify its registration in the information system from the date of submission until the end of the admission procedure (§ 58 (2) of the Higher Education Act). TUZVO shall be entitled to use the data from the study application form of an admitted applicant who has notified TUZVO that he/she will enrol for studies pursuant to section (14) of this Article, to the extent necessary for the purpose of entering the data in the student register and for the purpose of issuing a student card. The admission procedure for studies in the study programmes shall be provided by the faculty, and the Pedagogical Department of the Rector's Office of TUZVO.

(13) The decision on the results of the admission procedure must be made in writing within 30 days of verification that the conditions for admission have been met. It must contain the verdict, the reasons for the decision and an indication of the possibility of applying for a

review of the decision (§ 58 (7) of the Higher Education Act) and must be delivered to the applicant by hand. An applicant whose place of residence is unknown shall be served by posting the decision on the official notice board of the TUZVO or the faculty for 15 days. The last day of that period shall be deemed to be the date of service. The applicant may submit a request for a review of the decision on the result of the admission procedure (§ 58 (8) of the Higher Education Act).

(14) The TUZVO or the faculty has the right to request information from admitted applicants as to whether they plan to be enrolled in the study. The applicant is obliged to provide such information to the TUZVO or the faculty before the beginning of the academic year (§ 61 of the Higher Education Act). If the applicant does not express an interest in the study or does not provide the information within the specified time, the right to enrol in the study programme terminates and the TUZVO or the faculty revokes the decision not to admit the next applicant in the order of the admission procedure results and issues a new decision on his/her admission to the study (§ 58 (9) of the Higher Education Act).

(15) An applicant who has received a decision not to be admitted to study has the right to consult the documentation of his/her admission procedure upon request.

(16) The TUZVO or the faculty, if the study programme is provided at the faculty, may determine additional conditions for admission to study individual study programmes pursuant to § 57 of the Higher Education Act.

Article 26

Framework Conditions for the Study of Foreigners at TUZVO

(1) For the purposes of this Regulation, a foreigner shall mean anyone who is not a citizen of the Slovak Republic. The conditions of residence of foreigners in the Slovak Republic shall be governed by special regulations.

(2) Foreigners studying at TUZVO mainly:

- a) as students under the Higher Education Act,
- b) based on international treaties to which the Slovak Republic is bound,
- c) based on cooperation agreements concluded within the meaning of § 6 (1) (i) of the Higher Education Act, within the framework of international and European Union programmes for academic mobility and within the framework of agreements between higher education institutions.

(3) Foreigners can study at TUZVO in the state language or in another language, usually English, in accredited study programmes. They can also take part of their studies or individual courses under international agreements and programmes allowing international academic mobility of students.

(4) The conditions of study of foreigners at TUZVO are regulated in more detail by the internal regulation on the procedure for the admission of foreign students and the conditions of their study at TUZVO.

Article 27

Framework Provisions on Tuition Fees and Fees Associated with Studying at TUZVO

(1) TUZVO may charge the following types of fees:

- a) From applicants for studies a fee for the material provision of the admission procedure (§ 92 (12) of the Higher Education Act). The amount of the fee for the material support of the admission procedure is determined and published at the level of the Faculty by the Dean, at the level of the TUZVO by the Rector.
- b) Fees for the issuance of documents of studies and their copies, for the issuance of documents of completion of studies, if required in a foreign language, for the issuance of copies of documents of completion of studies (§ 92 (15) of the Higher Education Act), the amount of these fees is determined by the internal regulation on tuition fees and fees associated with studies at TUZVO.

(2) The Rector of TUZVO determines the annual tuition fees for each study programme. In the case of study programmes provided by a faculty, the amount of the annual tuition fee for these study programmes shall be determined by the Rector of the TUZVO on the proposal of the Dean of the Faculty.

(3) The annual tuition fee applies to the academic year. The annual tuition fee for full-time study programmes may not exceed five times the base (calculated in accordance with § 92 (1) of the Higher Education Act). The annual tuition fee in part-time study programmes may not exceed the amount of the maximum annual tuition fee set for the relevant academic year by the Ministry of Education by regulation (§ 92 (3) of the Higher Education Act). The limitation on the amount of tuition fees does not apply to tuition fees pursuant to § 92 (8) of the Higher Education Act.

(4) A full-time student of TUZVO is obliged to pay the annual tuition fee if he/she becomes obliged to pay the annual tuition fee according to:

- a) § 92 (5) of the Higher Education Act - concurrent studies.
- b) § 92 (6) of the Higher Education Act - exceeding the standard duration of study; if a student studies a study programme longer than is the standard length of study due to his/her participation in an academic mobility within an exchange programme in compliance with the conditions of this exchange programme or if the student was granted a social grant in the last year of study during the standard duration of study in the respective study programme, the obligation to pay tuition fees does not arise in the next year of study following the exceeding of the standard duration of study;
- c) § 92 (8) of the Higher Education Act - if the study programme is provided exclusively in a language other than the state language.

(5) A student of TUZVO in the part-time form of study is obliged to pay the annual tuition fee in each year of study (§ 92 (4), second sentence of the Higher Education Act).

(6) TUZVO shall publish the tuition fees and study-related fees for the following academic year no later than two months before the last day for the submission of applications for studies. In the case of part-time study programmes, it shall publish the student's obligation to pay tuition fees for all years of study during the standard period of study. Tuition fees beyond the standard period of study shall be equivalent to the tuition fees specified in the programme of study for the academic year in question.

(7) Designated amounts of tuition and fees associated with studies are transferred to the TUZVO current accounts designated for this purpose. The financial transaction may be carried out by wire transfer. The obligation to pay the tuition fees and study-related fees may be assumed by another natural or legal person. The student is obliged to pay the tuition fees at the latest within the time limit specified in the written decision of the TUZVO on the obligation to pay the tuition fees.

(8) The Rector may (§ 92 (18) of the Higher Education Act) reduce, remit or postpone tuition fees and fees associated with studies, considering the student's academic performance, social and health situation, or other facts worthy of special consideration, in accordance with the principles set out in sections 9 to 12 of this Article.

(9) The Rector may remit tuition fees if:

- a) the student is a fully orphaned student, up to a maximum age of 25 years,
- b) the student is a holder of a disability card,
- c) in justified cases, if the student is a student with specific needs whose studies last longer than the standard duration of the relevant study programme (§ 100 (4) (e) of the Higher Education Act),
- d) the overrun of the standard duration of study was caused by the TUZVO through no fault of the student.

(10) The Rector may reduce the tuition fee by:

- a) by 25% if the student:
 1. achieved a weighted grade point average of 1.26 to 1.50 in the previous academic year,
 2. he/she proves in a credible manner (medical report, extract from medical documentation) that he/she has serious health problems lasting more than three months and less than one year that prevented him/her from participating in the educational process and does not meet the conditions for tuition fee remission under section 9 (b) or (c) of this Article,
 3. is on maternity or parental leave with a child aged between 1 and 3,
 4. represented TUZVO or received awards at important national or international events and at the same time achieved a weighted study average of up to 2,00 in the previous academic year.
- b) by 50% if the student:
 1. achieved a weighted grade point average of 1.10 to 1.25 in the previous academic year,
 2. he/she proves in a credible manner (medical report, extract from medical documentation) that he/she has serious health problems lasting more than one year which prevented him/her from participating in the teaching process and does not meet the conditions for tuition fee remission under section 9 (b) or (c) of this Article,
 3. he/she leaves the first year of studies to which he/she has been duly admitted and enrolls in the course to which he/she has been subsequently admitted, not later than by 30 September,
 4. he/she exceeds the standard length of studies because he/she enrolls in the next year of studies or enrolls in studies after interruption of studies to pass only the state examination, or the subject of the state examination, the defence of a bachelor's, diploma, or dissertation thesis,
 5. achieved in the previous academic year a weighted study average of up to 2.00 and, at the same time, either received in the previous academic year a social grant in the monthly amount of at least 50% of the maximum amount of the social grant for university students,

or in another way demonstrably proves a poor social situation or demonstrably proves material hardship. A poor social situation is considered to exist when one member of the household in which the student lives has a net monthly income of less than 75% of the minimum subsistence level for an adult natural person, assessed over the previous calendar year.

6. is on maternity or parental leave with a child under 1 year of age,
7. demonstrates other facts worthy of special consideration. The Rector decides in this case after prior discussion in the management of TUZVO,
8. is a half-orphan, but not more than 25 years of age,
9. it meets at least two of the conditions referred to in section 10 (a) of this Article at the same time.

c) by 75% if the student:

1. achieved a weighted grade point average of 1.00 to 1.09 in the previous academic year,
2. has an employment contract with TUZVO at the time of the decision; this does not apply to agreement on work outside employment and to workers in an off-record status (parental-maternity leave),
3. meets at least two of the conditions referred to in section 10 (b) of this Article at the same time, or it meets at least one of each of the conditions referred to in section 10 (a) and (b) of this Article.

(11) The Rector may postpone the dates of payment of tuition fees up to a maximum of 5 months from the date of the decision on the levying the tuition fees if the student demonstrably proves his/her inability to pay the tuition fees by the due date.

(12) The Rector may remit, reduce, or postpone fees associated with studies only in exceptional cases worthy of special consideration, after discussion in the TUZVO management. sections 9 to 11 of this Article shall apply mutatis mutandis to the decision in such cases.

(13) The Rector decides on the remission, reduction, or postponement of the payment date of tuition fees and fees associated with studies, in the case of study programmes carried out at the faculty, based on a prior written opinion of the Dean, and always only based on a written request from the student. This request must be duly justified, supported by relevant documents, and may be submitted by the student within a maximum of 8 days from the date of delivery of the decision on the levying the tuition fees and, in the case of study-related fees, within a maximum of 8 days from the date on which they are payable. Late applications shall not be considered. In justified cases of special consideration, the Rector may allow an application to be submitted within another time limit. The submission of an application shall have suspensive effect. The Rector's decision to remit, reduce, or postpone the payment date for the payment of tuition fees and study-related fees shall not be subject to appeal; it shall be reviewable by a court of law. Pursuant to § 92 (18) of the Higher Education Act, there is no legal entitlement to a remission, reduction, or postponement of the due date for tuition fees and study-related fees, even if the student fulfils the conditions laid down in this TUZVO Statute and provides all the relevant documents. The details of the application process and the procedure for deciding whether to remit, reduce, or postpone the payment date of tuition and fees associated with studies are governed by the TUZVO Internal Regulation on Tuition and Fees Associated with Studies at TUZVO.

(14) Failure to pay tuition fees or fees associated with studies for the relevant academic year within the time limit set by the University and in accordance with the Higher Education

Act is a violation of the provisions of § 71 (3) (b) of the Higher Education Act and the internal regulations of the TUZVO and will be treated as a culpable violation of the legislation and internal regulations of the University pursuant to § 72 (1) of the Higher Education Act, with the consequences of the possibility of expulsion from studies pursuant to § 72 (2) (c) of the Higher Education Act in connection with § 66 (1) (d) of the Higher Education Act.

(15) Tuition fees and fees associated with the study at TUZVO for foreigners are governed by the relevant provisions of the Higher Education Act, the internal regulation of TUZVO on tuition fees and fees associated with the study at TUZVO and the internal regulation on the procedure for admission of foreign students and the conditions of their study at TUZVO.

(16) In the case of foreigners studying at TUZVO under international treaties, tuition fees and fees associated with studies are governed by the provisions of these treaties.

(17) A student who has been issued a certificate of a Slovak living abroad under a special regulation shall be considered a citizen of the Slovak Republic for purposes related to tuition and fees associated with study at the TUZVO.

Article 28

Framework Provisions on Social Support of Students by TUZVO

(1) Social support to students is provided in direct and indirect forms (according to § 94 of the Higher Education Act).

(2) TUZVO provides direct support to students through scholarships from the funds provided for this purpose from the state budget and from its own resources through the scholarship fund (§ 95 of the Higher Education Act).

(3) Students of study programmes of the first two levels and study programmes under § 53 (3) of the Higher Education Act who have permanent residence in the Slovak Republic or who have been granted subsidiary protection shall be granted a social scholarship based on fulfilment of the established conditions. The student is legally entitled to a social grant (§ 96 (1) of the Higher Education Act). Exceptions when a student is not entitled to a social grant are provided for in the Higher Education Act (§ 96 (2)). The Rector of TUZVO decides on the entitlement to a social scholarship. The details of entitlement to and the awarding of a social scholarship are regulated by the TUZVO Scholarship Regulations.

(4) For the purposes of proving entitlement pursuant to section (3) of this Article, ascertaining, verifying, and controlling the correct procedure for proving entitlement to a social scholarship, protecting, and asserting the rights of the student and the TUZVO, the TUZVO and the Ministry of Education shall be entitled to process the personal data of the data subjects to the extent necessary to decide on the award of a social scholarship. For these purposes, TUZVO and the Ministry of Education are also entitled to obtain the personal data of the data subject, without the data subject's consent, by copying, scanning, or otherwise recording official documents on an information medium, to the extent necessary to achieve the purpose of the processing.

(5) TUZVO grants students from the state budget an incentive scholarship (§ 96a of the Higher Education Act) in study programmes determined in the methodology according to § 89 (8) of the Higher Education Act based on analyses and forecasts of the labour market development, considering the study results from previous studies and for excellent fulfilment

of study duties, achievement of an outstanding result in the field of study, research, development, artistic or sporting activities. The procedure for awarding the incentive scholarship is determined by the TUZVO Scholarship Regulations.

(6) Scholarships from TUZVO's own resources are paid from the scholarship fund, within the limits of the possibilities, to students and graduates for whom no more than 90 days have elapsed since the regular completion of their studies. The conditions for the provision of scholarships are determined by the TUZVO Scholarship Regulations.

(7) TUZVO provides students with board and lodging within the limits of its possibilities and contributes to the costs related thereto (§ 98 of the Higher Education Act).

(8) Meals and accommodation for students are provided by TUZVO in its own purpose-built facilities or based on contractual relations with other organisations. The principles of providing accommodation and boarding for students of TUZVO shall be laid down in an internal regulation of TUZVO.

(9) TUZVO creates a generally accessible academic environment also by creating appropriate study conditions for students with specific needs without reducing the requirements for their study performance.

(10) A student with sensory, physical, and multiple disabilities, chronic illness, health impairment, mental illness, autism, or other pervasive developmental disorders and learning disabilities is considered to have specific needs (§ 100 (2) of the Higher Education Act).

(11) There is a coordinator for students with specific needs (hereinafter referred to as the "coordinator") at TUZVO. The details of the coordinator's competences, as well as the method of evaluating a student's specific needs and his/her entitlement to support services, shall be further specified in the internal regulations of TUZVO on the support of students and applicants for studies with specific needs.

(12) TUZVO shall, according to its possibilities, create conditions and support sports activities and cultural activities of students, as well as other interest activities of students, in particular activities of student organizations and student societies, which are active at TUZVO, and their activities are in the interest of students.

(13) TUZVO may, according to its financial possibilities, grant loans to its students from the scholarship fund; the details shall be determined by the TUZVO Scholarship Regulations. The purpose of student loans is to contribute to the costs of study and to meet social needs.

(14) TUZVO may enter into a scholarship programme agreement with an entrepreneur for the provision of corporate scholarships. The basic content of this contract is laid down in § 97a (3) of the Higher Education Act. The purpose of the enterprise scholarship is to support studies in selected study programmes or to motivate the choice of a particular thesis topic. The enterprise scholarship is awarded based on a written application from the student. The student has no legal entitlement to a company scholarship. TUZVO does not guarantee the obligations of the entrepreneur in the payment of the enterprise scholarship.

(15) The data on the provided company scholarships, which are communicated to the Technical University in Zvolen by the entrepreneur, are entered by the TUZVO into the register of the university .students

Article 29

Academic rights and obligations of students

(1) The rights and obligations of students are set out in § 70 and § 71 of the Higher Education Act. A student has the right to:

- a) study the study programme to which he/she has been admitted; if TUZVO has modified the study programme, the student shall continue to study this study programme according to the courses and rules after the adjustment, unless the rules of the study programme state otherwise.
- b) form a study plan according to the rules of the study programme (§ 51 (4) (g) of the Higher Education Act),
- c) enrol in the next part of the study programme if he/she has fulfilled the obligations specified in the study programme or study regulations,
- d) while respecting the time and capacity constraints set by the study regulations and the study programme, to choose the pace of study, the order of completion of subjects while maintaining their prescribed continuity and to choose a teacher for a subject taught by several teachers,
- e) as part of their studies, apply to study at another university, including abroad,
- f) participate in research, development, or artistic and other creative activities of TUZVO,
- g) participate in the establishment and activities of independent associations operating on campus (societies, unions, professional associations) in accordance with the law,
- h) at least once a year can comment on the quality of teaching and teachers by means of an anonymous questionnaire,
- i) freely express opinions and comments on higher education,
- j) for information and advisory services related to studies and to the possibility of graduates of study programmes to be employed in practice,
- k) if he/she is subject to the obligation to pay tuition fees pursuant to § 92 (5) of the Higher Education Act, to decide in which study programme he/she will study free of charge in the relevant academic year, if he/she is entitled to free university studies,
- l) under the conditions specified in the study regulations, to change the study programme within the same field of study or a related field of study.

(2) The student's study duties also result from the study programme he/she is studying and from the TUZVO Study Regulations or the study regulations of the relevant faculty if the study programme is carried out at the faculty. The student is obliged to comply with the internal regulations of TUZVO and its components. The student is also obliged to:

- a) to protect and make economic use of the property, resources, and services of TUZVO,
- b) pay tuition fees and fees associated with studies in accordance with § 92 of the Higher Education Act directly to TUZVO or the faculty at which he/she is enrolled and truthfully state the facts decisive for their determination,
- c) notify the TUZVO or the faculty, if the student is enrolled in a study programme carried out at the faculty, of the address for the delivery of documents,
- d) to appear in person at the written summons of the Rector, the Dean, or a staff member of the TUZVO or the Faculty authorised by them to discuss questions concerning the progress or termination of his/her studies or relating to his/her rights and obligations,

e) notify the TUZVO or the faculty, if the student is enrolled in a study programme conducted at the faculty, in writing of the decision pursuant to § 70 (1) (k) of the Higher Education Act by 30 September of the relevant academic year.

(3) An applicant admitted to study (§ 58 of the Higher Education Act) becomes a student of TUZVO from the date of enrolment in a study programme at a faculty or university. A student whose studies have been interrupted becomes a student from the date of re-enrolment. If the enrolment of an applicant admitted to study takes place before the beginning of the academic year in which his/her studies are to begin, the applicant becomes a student from the beginning of that academic year unless he/she notifies the university in writing by 15 August before the beginning of that academic year that he/she is cancelling his/her enrolment (§ 69 (2) of the Higher Education Act).

(4) A student – a citizen of the Slovak Republic – may also study accredited study programmes in a foreign language under conditions specified by the Study Regulations of TUZVO or the Faculty.

(5) A student ceases to be a student of TUZVO from the date of termination of studies pursuant to § 65 (1) and 66 of the Higher Education Act, or from the date of interruption of studies pursuant to § 64 (1) of the Higher Education Act.

(6) Disciplinary offences of a TUZVO student shall be resolved by the Disciplinary Committee of TUZVO, or of the faculty if the study programme is provided at the faculty, on the proposal of the Rector or the Dean of the respective Faculty, pursuant to § 72 of the Higher Education Act.

(7) TUZVO maintains a register of students in accordance with the provisions of § 73 of the Higher Education Act through the University Information System. A person from the Centre of Information Technologies of TUZVO oversees the maintenance of this register, who cooperates with the Department for Educational Work of the Rector's Office of TUZVO and with the Deans' Offices of the Faculties or with the persons in charge of this agenda.

(8) TUZVO provides data from the Student Register to the Central Student register once a month in accordance with § 73 (3) and (4) of the Higher Education Act.

Article 30 **Duration of study at TUZVO**

(1) Standard duration of study, including professional practice, for a bachelor's study programme

- a) in the full-time form of study, three academic years or four academic years; the number of credits, the achievement of which is a prerequisite for the proper completion of studies, for a full-time bachelor's degree programme with a standard duration of study
 1. three academic years is 180 credits,
 2. four academic years is 240 credits,
- b) in the part-time form of study, four academic years or five academic years; the number of credits, the achievement of which is a condition for the proper completion of studies, for a bachelor's study programme in the part-time form of study with a standard length of study
 1. four academic years is 180 credits,
 2. five academic years is 240 credits.

(2) Standard duration of study, including professional practice, in engineering and master's degree programmes

- a) in the full-time form of study, one, two or three academic years; the number of credits, the achievement of which is a condition for the proper completion of studies, for a second-level study programme in the full-time form of study with a standard duration of study
 1. one academic year is 60 credits,
 2. two academic years is 120 credits,
 3. three academic years is 180 credits,
- b) in the part-time form of study, two, three or four academic years; the number of credits, the achievement of which is a condition for the proper completion of studies, for a second-level programme of study in the part-time form of study with a standard duration of study
 1. two academic years is 60 credits,
 2. three academic years is 120 credits,
 3. four academic years is 180 credits,
- c) combining a first level and a second level in the full-time form of study is five or six academic years; the number of credits to be achieved as a condition for the proper completion of studies for a study programme combining a first level and a second level in the full-time form of study with a standard duration of study shall be
 1. five academic years is 300 credits,
 2. six academic years is 360 credits,
- d) combining a first level and a second level in the part-time form of study shall be seven or eight academic years; the number of credits to be achieved as a condition for the proper completion of studies shall be seven or eight academic years for a programme of study combining a first level and a second level in the part-time form of study with a standard duration of study
 1. seven academic years is 300 credits,
 2. eight academic years is 360 credits.

(3) Standard duration of study for a doctoral study programme

- a) in the full-time form of study, three or four academic years; the number of credits, the achievement of which is a prerequisite for the proper completion of studies, for a full-time doctoral study programme with a standard duration of study
 1. three academic years is 180 credits,
 2. four academic years is 240 credits,
- b) in the part-time form of study, four or five academic years; the number of credits, the achievement of which is a prerequisite for the proper completion of studies, for a doctoral study programme with a standard duration of study
 1. four academic years is 180 credits,
 2. five academic years is 240 credits.

(4) The determination of the standard duration of study for a particular study programme is one of the requirements of the study programme pursuant to § 51 (4) of the Higher Education Act and is also stated in the decision on the granting of the corresponding right.

PART 8
RULES FOR THE USE OF ACADEMIC INSIGNIA
AND HOLDING OF ACADEMIC CEREMONIES

Article 31
Academic Insignia, Gowns and Embossed Stamp of TUZVO

(1) The academic insignia is a symbol of the authority and responsibility of the Rector, Vice-Rectors, Deans and Vice-Deans. They are the Rector's sceptre, the Rector's chains, the Vice-Rector's chains, the Dean's chains, and the Vice-Dean's chains.

(2) Gowns are ceremonial dress, the appearance of which is distinguished by function and faculty. On ceremonial occasions, the Rector, Vice-Rectors, the Chairman of the AS TUZVO, the Rector's Pedel, the Dean, Vice-Deans, or other persons as the Rector may decide, are entitled to use gowns.

(3) The relief stamp of TUZVO (dry seal) in the shape of a circle with a diameter of 32 mm has the state emblem of the Slovak Republic placed in the centre, which is surrounded by the text "Technical University in Zvolen" and three stars (in the lower part). The relief stamp of TUZVO is used by TUZVO and its faculties to mark ceremonial diplomas, diplomas issued when awarding the title '*doctor honoris causa*' and diplomas accompanying TUZVO medals.

Article 32
Academic Ceremonies

(1) Inauguration is the ceremonial putting the Rector into the function.

(2) Matriculation is the solemn taking of the academic oath by students in the first year of the first degree of studies. It takes place at the relevant faculty, for students at the university study programme. Matriculation may take place as a solemn assembly (according to Article 33 of the present Statute of the TUZVO) or as an administrative act. The matriculation ceremony for matriculation held at the faculty is set out in Article 33 of the Statute of the TUZVO. For matriculation ceremonies held at the University, Article 33 shall apply adequately.

(3) Graduation is the solemn promise and acceptance of a university diploma upon completion of a bachelor's, engineering, master's, or doctoral programme of study. It is held at the relevant faculty, for students at a university study programme at the university. The Promoter at the faculty is the Dean, at the university the Vice-Rector. The graduation ceremony for graduation held at the faculty is set out in Article 34 of the present Statute of TUZVO. For graduation ceremonies held at the University, Article 34 shall apply adequately.

(4) The graduation of Doctor of Sciences and Honorary Doctor is a solemn oath and the acceptance of the diploma of the scientific rank "*Doctor Scientarium*" or the title "*Doctor Honoris Causa*". It takes place at the level of TUZVO. The Vice-Rector is the Promoter.

(5) The Rector may be represented at matriculation or graduation by a Vice-Rector authorised by him/her.

(6) The Dean may be represented at matriculation or graduation by a Vice-Dean authorised by him.

Article 33 Matriculation

(1) Ceremonial entry:

- a) Entry of matriculated students in formal attire accompanied by the music.
- b) Entry of the persons performing the matriculation act accompanied by the ceremonial fanfare, in order of:
 1. Vice-Deans in gowns with insignia,
 2. Dean of the Faculty in a gown with insignia,
 3. Rector's Pedel in a gown with a sceptre,
 4. Rector in a gown with insignia.

(2) National Anthem.

(3) The Master of Ceremonies (Vice-Dean) will give information about the students admitted to the first year of studies.

(4) Dean's speech.

(5) The representative of matriculated students shall recite the oath.

Text of the oath:

"On behalf of all students of the first year of ... Faculty of TU in Zvolen, I promise on my honour and conscience that we will observe and fulfil all the regulations of the study regulations, that we will perform our duties conscientiously and honestly and that we will continuously deepen our professional knowledge through constant hard study, that throughout our studies at ... Faculty we will keep in mind the good name of our Faculty and the entire Technical University in Zvolen."

(6) Handing over of matriculation certificates. The Master of Ceremonies shall introduce the students by first and last name and the study programme.

(7) Before receiving the matriculation certificate, the student shall take the oath by lightly touching the sceptre and saying: "I pledge".

(8) The hymn '*Gaudeamus Igitur*'.

(9) The departure of the participants from the auditorium accompanied by the ceremonial fanfare and music in the reverse order of section (1) of this Article.

Article 34 Graduation

(1) Ceremonial entry:

- a) Entry of the graduates in formal dress accompanied by the music,

b) Entry of the persons performing the act of graduation accompanied by the ceremonial fanfare, in the order of:

1. Vice-Deans of the faculty in gown with insignia,
2. Deans or Vice-Deans of other faculties of TUZVO in gowns with insignia,
3. Promoter (Dean) in a gown with insignia,
4. Rector's Pedel in a gown with a sceptre,
5. Rector in a gown with insignia.

(2) National Anthem.

(3) The Master of Ceremonies (Vice-Dean) will open the academic ceremony and welcome the guests.

(4) The Promoter shall present information on the results of the state exams and the thesis defences.

(5) Approval of the Rector to perform the act of graduation.

(6) The graduate representative shall administer the oath.

Text of the oath:

"On behalf of all the graduates, with respect for my nation and country, I pledge on my honour and conscience that through our work we will strive to further knowledge, spread truth, and the progress of mankind. We shall protect and develop its values based on democracy and humanism. We promise to maintain our respect for this University, to contribute to the development of the discipline we have graduated in, and to keep in view throughout our lives the benefit of our Republic and its people."

(7) Presentation of diplomas to graduates. The graduate shall introduce the graduates by name and surname, state the program of study completed and any graduation with honours.

(8) Before receiving the diploma, the graduate shall take the oath by lightly touching the sceptre and saying: "I promise".

(9) Rector's speech.

(10) Graduates thanksgiving speech.

(11) The Master of Ceremonies shall close the academic ceremony.

(12) The hymn '*Gaudeamus Igitur*'.

(13) The participants shall leave the auditorium accompanied by the ceremonial fanfare and music in the reverse order of section (1) of this Article.

Article 35

Medals of TUZVO

(1) Medals of TUZVO are awarded by the Rector to members of the Academic Community of TUZVO and other natural and legal persons who have contributed to the development of TUZVO or have contributed to the development of science and education.

(2) The types and manner of awarding medals shall be determined by the statutes for the awarding of medals. The documentation of TUZVO medals and their diplomas is kept in the archives of TUZVO.

(3) In a specific academic year, the Rector of TUZVO may, on the proposal of the Dean or the Vice-Rector for Education, award the Rector's Prize to students and graduates of TUZVO with outstanding academic results. The conditions are set out in the Statute of the "Rector's Prize of the Technical University in Zvolen".

Article 36

Prize of the Technical University in Zvolen

(1) The Prize of the Technical University in Zvolen is awarded by the Rector of TUZVO on the proposal of the Awarding Committee as a special expression of recognition to individuals or collectives for significant achievements in the field of research, education, science, and practice.

(2) The manner and procedure of awarding the TUZVO Prize is regulated by a separate Statute of the TUZVO Prize, which includes the organizational rules of the TUZVO Prize and the curatorium for awarding the Prize and the rules of procedure of the curatorium.

PART 9

GENERAL PRINCIPLES OF CONTRACTUAL EMPLOYMENT AT TUZVO AND ITS FACULTIES

Article 37

Staff

(1) The TU in Zvolen employs university teachers, researchers, artists, and other staff. If the termination of the employment contract of a TUZVO employee is immediately followed by the establishment of a new employment contract with TUZVO, for the purposes of the Higher Education Act it is a single contractual employment. A university teacher, researcher and artist may have no more than three employment contracts with universities located in the territory of the Slovak Republic or operating in the territory of the Slovak Republic, concluded for the performance of the work of a university teacher, researcher, and artist, in no more than one of which he/she may perform work within the stipulated weekly working hours.

(2) For processing and evaluation of the anonymous questionnaire pursuant to § 70 (1) (h) of the Higher Education Act, TUZVO is entitled to process data on the university teacher, anonymised student opinions on the university teacher's teaching activities and the university

teacher's reactions to the students' opinions given in the questionnaire. The data referred to in the first sentence shall be made available to students of the faculty and university concerned for the purposes of transparency in the evaluation of the questionnaires and to motivate students to complete them. For the purposes of the first sentence, data on the university teacher shall be processed to the extent of

- a) first and last name,
- b) academic degree, scientific-pedagogical degree, artistic-pedagogical degree, scientific rank
- c) faculty, institutes, or part of the university in which he/she is enrolled; and
- d) subjects in the provision of which he/she is involved.

(3) University teachers hold the positions of professor, visiting professor, associate professor, assistant professor, assistant, and lecturer.

(4) A university teacher serving as a professor is responsible within a university, institute or faculty for research and education in a defined field of education and in a defined field of science, technology, or the arts. He/she contributes through his/her research, artistic, pedagogical, and organisational activities to the development of knowledge in that field of study and to the clarification of relations with other fields of study; he/she guarantees or participates in guaranteeing the quality and development of the study programme pursued by the university or faculty. The professor's duties in the field of education include providing of lectures and seminars, the evaluation of students, including examination at state examinations, the supervision of doctoral students, the supervision and evaluating of theses, and the production of study materials. In the field of science and technology or the arts, a professor's duties include shaping trends and concepts, carrying out research, development or artistic activities and publishing their results in journals and at scientific, professional, or artistic events of international importance, leading research or artistic teams and organising international scientific or artistic events.

(5) A university teacher acting as an associate professor contributes, in cooperation with a professor, to the development of knowledge in a defined field of education and in a defined field of science, technology or the arts through his/her research, development or artistic, pedagogical, and organisational activities. He/she guarantees or participates in guaranteeing the quality and development of the undergraduate study programme pursued by the university or the faculty if this activity is not carried out by a professor. The duties of an associate professor in the field of education include the conduct of lectures and seminars, the evaluation of students, including examination at state exams, the supervision of doctoral students, the supervision and evaluating of theses, and the production of study materials. In the field of science and technology or the arts, the duties of an associate professor include research, development or artistic activities and the publication of their results in journals and at scientific, professional, or artistic events of international importance, the management of research or artistic teams and the organisation of scientific or artistic events.

(6) The qualification prerequisite for occupying the post of professor is the fulfilment of the criteria resulting from the required level of criteria for appointing the title of professor at the relevant university in the standards for habilitation and inauguration proceedings according to a special regulation. The qualification for the post of associate professor is the fulfilment of the criteria resulting from the required level of criteria for awarding the title of associate

professor in the standards for the habilitation and inauguration proceedings according to the special regulation.⁴

(7) A university teacher who holds the scientific-pedagogical title or the artistic-pedagogical title of "professor" and holds the post of professor at TUZVO shall be a full professor of TUZVO during the period of holding this post; if he/she does not hold such a title, he/she shall be an associate professor. If an associate professor of the TUZVO is awarded with the scientific-pedagogical title or the artistic-pedagogical title of 'professor' during his/her term of office as professor, he/she shall become a full professor at the TUZVO.

(8) A university teacher acting as an assistant professor ensures the fulfilment of the tasks of TUZVO in the field of education and in the field of science, technology, or art in cooperation with professors and associate professors of TUZVO. If a university teacher acting as an assistant professor does not have a third-level university degree or a degree in science, he/she is trained with a view to obtaining them. The duties of an assistant professor in the field of education include giving lectures in selected chapters, conducting seminars and tutorials, evaluating students, and supervising and marking theses in the first two levels of higher education, producing study materials, advising students and arranging excursions and work experience for students. In the field of science and technology or the arts, the duties of an assistant professor include participating in the research, development or artistic activities of the department and publishing the results thereof in journals and at scientific, professional, or artistic events, and cooperating in the organisation of scientific or artistic events. Depending on the specific content of the work tasks, the qualification for performing the function of assistant professor shall be a second-level university degree or a third-level university degree. The duties of an assistant professor with a third-level higher education qualification also include examining at state exams in bachelor's degree programmes.

(9) Under the guidance of professors and associate professors at the University, a university teacher acting as an assistant professor ensures the fulfilment of the University's tasks in the field of education and in the field of science and technology or the arts. The TUZVO shall provide the assistant professor with a training environment with a view to obtaining a third-level higher education qualification. The assistant's duties in the field of education include providing practical training, assessing students, participating in the provision of other educational activities, and participating in the development of study materials. In the field of science and technology or the arts, an assistant's duties include participating in research, development or artistic activities and the publication of their results, and participating in the organisation of scientific, professional, or artistic events. The qualification for the post of assistant professor is a second-level university degree.

(10) A university teacher acting as a lecturer ensures the fulfilment of the university's tasks in a defined field of education. The duties of a lecturer include teaching which does not require active participation in research or development, in particular conducting tutorials, assessing students, participating in the provision of other educational activities, and participating in the development of study materials. Other duties of lecturers are specified in the lecturer's post description. The qualifications required to perform the duties of a lecturer are, depending on the specific content of the duties, a first-level university degree or a second-level university degree.

⁴ § 23 (7) of Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendment and Supplementation of Act No. 343/2015 Coll. on Public Procurement and on Amendment and Supplementation of Certain Acts, as amended

(11) To ensure student mobility, the Rector, or the Dean, if it is a faculty, usually appoints a coordinator from among university teachers, whose task is mainly to participate in the preparation and implementation of international cooperation programmes in the field of education, to deal with the tasks associated with sending and receiving students, and to provide advisory services to students on the possibilities of studying at other universities in the Slovak Republic and abroad.

Article 38 **Scientific-Pedagogical Titles and Artistic-Pedagogical Titles** **"Associate Professor" and "Professor"**

(1) TUZVO enables the awarding/appointment of the scientific-pedagogical title or the artistic-pedagogical title "Associate Professor" (abbreviated as "doc."; the abbreviation "doc." precedes the academic title) or "Professor" (abbreviated as "prof."; the abbreviation "prof." is placed before the academic title) in the relevant field of habilitation and inauguration for which the habilitation and inauguration proceedings has been accredited, to a professional who is scientifically and pedagogically or artistically and pedagogically active at the university (hereinafter referred to as 'the applicant') and who meets the specified criteria for the title of associate professor or professor.

(2) The scientific-pedagogical title "Associate Professor", the artistic-pedagogical title "Associate Professor", the scientific-pedagogical title "Professor" and the artistic-pedagogical title "Professor" are awarded only in the fields of habilitation and inauguration proceedings.

(3) The condition for obtaining the scientific-pedagogical title or the artistic-pedagogical title "Associate Professor" is

- a) third-level higher education (§ 54 (1) of the Higher Education Act),
- b) elaboration of the habilitation thesis and successful completion of the habilitation proceedings; a condition for successful completion of the habilitation proceedings is, except in the cases according to § 63 (11) of the Higher Education Act, also the consent⁵ of the candidate to publish and make available to the public the habilitation thesis according to § 63 (9) of the Higher Education Act for the period of its retention according to § 63 (7) of the Higher Education Act, without the right to remuneration.

(4) The condition for obtaining the artistic-pedagogical title "Associate Professor" is the elaboration of a habilitation thesis and successful completion of the habilitation proceedings. The successful completion of the habilitation proceedings shall be conditional upon the candidate's consent to the publication and public disclosure of the habilitation thesis pursuant to § 63 (9) of the Higher Education Act for the period of its retention pursuant to § 63 (7) of the Higher Education Act, without entitlement to remuneration, in addition to the cases referred to in § 63 (11) of the Higher Education Act.

(5) The condition for appointing the scientific-pedagogical title or the artistic-pedagogical title "professor" is the previous obtaining of the scientific-pedagogical title or the artistic-pedagogical title "associate professor" according to sections 3 or 4 and the successful completion of the appointment procedure.

⁵ § 65 (4) of Act No. 185/2015 Coll., the Copyright Act, as amended

(6) The university shall award the scientific-pedagogical title or the artistic-pedagogical title "Associate Professor" in the field of habilitation and inauguration proceedings to an applicant who meets the following conditions in addition to those set out in sections 3 and 4:

- a) scientifically and pedagogically or artistically and pedagogically active in the relevant field of habilitation and inauguration at the university,
- b) with his/her scientific works he/she has created a complete scientific work in the relevant field of habilitation and inauguration proceedings or with his/her artistic works and artistic performances he/she has created a complete artistic work in the relevant field of habilitation and inauguration proceedings,
- c) is a recognised scientific personality in professional circles or a recognised artistic personality in artistic circles in the relevant field of the habilitation and inauguration proceedings.

(7) A proposal for the award of the scientific-pedagogical title "Professor" or the artistic-pedagogical title "Professor" shall be approved by the University to an applicant who fulfils the following conditions in addition to those set out in section 5:

- a) scientifically and pedagogically or artistically and pedagogically active in the relevant field of habilitation and inauguration at the university,
- b) has influenced the development of the relevant field of habilitation and inauguration by the creation of a scientific school or artistic school or an original group of general recognition which builds on his or her published scientific work, discoveries, inventions, or artistic creations,
- c) is a recognised scientific or artistic personality in the relevant field of the habilitation and inauguration proceedings, and his/her scientific works or artistic works or artistic achievements have also achieved international recognition.

(8) The fulfilment of the conditions under sections 6 and 7 of this Article shall be assessed by the Scientific Board of TUZVO or the Scientific Board of the Faculty based on the criteria for awarding the title of associate professor and the criteria for appointing the title of professor approved pursuant to § 12 (1) (e) of the Higher Education Act.

(9) The university may require a fee from a candidate for the scientific-pedagogical degree or the artistic-pedagogical degree of "associate professor" or "professor" to cover the costs associated with the habilitation proceedings or the inauguration proceedings. This does not apply to an applicant who is employed at the TUZVO on a fixed-week contract. The fee shall be determined by an internal regulation of the TUZVO. The fee shall be based on the actual cost of the proceedings. The fee shall be a revenue of the University.

(10) The university shall publish, within the time limits specified by the generally binding legal regulation pursuant to section 11, for a period of five years from the date of completion of the habilitation or inauguration proceedings on the website designated by the Ministry of Education

- a) data from the professional curriculum vitae of the habilitation or inauguration candidate to the extent:
 1. name, surname, maiden name,
 2. academic titles, scientific-pedagogical titles, artistic-pedagogical titles, scientific degrees,
 3. year of birth,

4. details of higher education qualifications, further academic progression and further education attended,
 5. data on the course of employment and the course of teaching activity,
 6. professional or artistic background,
 7. data on publication activity,
 8. responses to scientific or artistic work,
 9. the number of doctoral students for whom he/she is or has been a supervisor, indicating how many of them have duly completed their studies at the date of the CV,
- b) name of the habilitation and inauguration department in which the procedure is being carried out,
 - c) topic of the habilitation thesis or inaugural lecture,
 - d) data on the opponents, in particular their name and surname, academic title and scientific-pedagogical title or artistic-pedagogical title,
 - e) opponent's opinions,
 - f) composition of the scientific board that discussed the proposal for the award of the scientific-pedagogical degree or the artistic-pedagogical degree "Associate Professor" or the proposal for the appointment of a professor, including the name and surname of the member of the Scientific Board, his/her academic titles, scientific-pedagogical degrees, artistic-pedagogical degrees and scientific degrees; if the member of the Scientific Board of the university is not a member of the Academic Community of that university or if the member of the Scientific Board of the Faculty is not a member of the Academic Community of the university of which the faculty is a part, the name of the employer of that member shall also be indicated,
 - g) the decision of the Scientific Board after the habilitation or inauguration proceedings,
 - h) other data on the progress of the habilitation or inauguration proceedings.

(11) Details on the procedure for obtaining the scientific-pedagogical titles and the artistic-pedagogical titles of "Associate Professor" and "Professor", the structure and content of the professional curriculum vitae, other data published on the course of habilitation or inauguration proceedings, the manner and form of their publication and the time limits for their publication shall be specified by a generally binding legal regulation to be issued by the Ministry of Education.

Article 39

Occupying the Posts of University Teachers

(1) The occupation of university teachers' posts and the occupation of professors' and associate professors' posts is carried out through a selection procedure in accordance with the Principles of the Selection Procedure for Occupying University Teachers' Posts, Researchers' Posts, Professors', and Associate Professors' Posts, and Management Staff Positions at the TU in Zvolen. The selection procedure for occupying the posts of professor and associate professor is also a selection procedure for occupying the post of university teacher. The announcement of the selection procedure shall be published by TUZVO on the website designated by the Ministry of Education and on its official notice board or on the official notice board of the faculty if it concerns a post or function classified at the faculty. The requirements for occupying the post of university teacher in the field of teaching and creative activity shall be specified by the TUZVO in the notice of the competition, which shall also verify that they have been met.

(2) The employment contract for the post of university teacher with an employee who does not hold the academic or artistic title of 'professor' or 'associate professor' may be concluded based on a single selection procedure for a maximum period of five years. The post of associate professor and the post of professor may be occupied, without the scientific or artistic title of associate professor or professor, for a fixed term of not more than three years in total, which shall take account of contractual employment at all public universities, state universities and private universities; concurrent contractual employment shall be considered separately. An employment contract for the post of associate professor or professor concluded with a person without the scientific and pedagogical title or the artistic and pedagogical title of associate professor or professor after the end of the period referred to in the second sentence shall be null and void as from the first day of the calendar month following its expiry.

(3) A university teacher may occupy the post of associate professor or professor based on a single selection procedure for a maximum of five years. If a university teacher has held the post of associate professor or professor for at least the third time, with a total duration of at least nine years, and holds, in the case of the post of associate professor, the scientific-pedagogical title or the artistic-pedagogical title of 'associate professor' or 'professor', and, in the case of the post of professor, the scientific-pedagogical title or the artistic-pedagogical title of 'professor', shall be entitled to an employment contract with TUZVO for the post of university teacher and to a fixed-term appointment in that post until the age of 70.

(4) The employment of university teachers shall terminate at the end of the academic year in which they reach the age of 70, unless their employment is terminated earlier under special regulations.⁶ The rector may, on the proposal of the Dean, conclude an employment contract with a person over 70 years of age for a post of university teacher for a maximum period of one year; the employment contract may also be concluded repeatedly in this way.

(5) Without a selection procedure for the post of university teacher, the Rector may, on the proposal of the Dean of the Faculty, in the case of institutes on the proposal of the Vice-Rector, for a maximum period of one year

- a) to occupy an employee on a part-time basis, or
- b) to conclude agreements for work outside contractual employment.

(6) If a university teacher holds the position of Rector or Dean at the TUZVO and during his/her tenure in this position his/her employment is to be terminated based on an employment contract or because he/she has reached the age of 70 years, his/her employment shall be terminated on the expiry of his/her tenure.

(7) The Rector may release a university teacher for a reasonable period from his/her teaching duties and allow him/her to devote himself/herself solely to scientific or artistic work. In the case of faculty teachers, he/she may release them with the approval of the Dean; in the case of institutes, he/she may do so on the proposal of the Vice-Rector. This is without prejudice to the provisions of special regulations on remuneration of staff.⁷

⁶ Act No. 311/2001 Coll., the Labour Code as amended

⁷ Act No. 553/2003 Coll. on the remuneration of certain employees in the performance of public work and on amending and supplementing certain acts, as amended

Article 40 Professor Emeritus

The Rector may, on the proposal of the Scientific Board of TUZVO, award the honorary title of "*Professor Emeritus*" for significant contributions in the field of science or art and education to a professor over 70 years of age who has terminated his/her employment with the TUZVO as a full professor and who continues to be active scientifically and pedagogically, and who is an honorary *professor emeritus* (emeritus professor). In accordance with the internal regulations of TUZVO, it shall allow emeritus professors to participate in research and other activities of TUZVO.

Article 41 Visiting Professor

The Rector, on the proposal of the Dean, may, with the consent of the Scientific Board of TUZVO, conclude an employment relationship with an eminent expert for a period not exceeding two years for the position of a university teacher in the function of a visiting professor. The provisions of § 77 of the Higher Education Act shall not apply to the occupying the visiting professorships.

Article 42 Researchers and Artists

(1) For the performance of its tasks in science, technology, or art, TUZVO employs research and artistic staff. Researchers and artists may also take part in the educational activities of TUZVO.

(2) Employment relations of TUZVO employees are regulated by the Higher Education Act, the Labour Code, and other special regulations.⁸

Article 43 Protection of Employees' Personal Data

(1) TUZVO uses an electronic information system to record attendance, control access to premises, improve occupational health and safety at work and for other purposes related to the activities of TUZVO and has the right to store and process personal data of employees for this purpose and to use them for these purposes also in electronic employee ID cards. The storage and processing of employees' personal data is subject to the Personal Data Protection Act.⁹

(2) The TUZVO may provide to other legal entities and individuals with whom it has an agreement for the provision of services requiring the use of an employee identification card the following information about the employee:

⁸ In particular Act No. 311/2001 Coll., the Labour Code, as amended, Act No. 552/2003 Coll. on the performance of public work, as amended, the TUZVO Work Regulations, the TUZVO Salary Regulations

⁹ Act No. 18/2018 Coll., the Act on Personal Data Protection and on Amendments and Additions to Certain Acts, as amended

- a) name and surname, including titles,
- b) date of birth,
- c) name of the university and name of the part of the university at which the staff member is employed,
- d) date of termination of employment contract with TUZVO.

(3) For information purposes and for the presentation of management staff, the TUZVO is entitled to make available or publish the images of the Rector, Vice-Rectors, Deans, Vice-Deans, management staff of the TUZVO and management staff of the faculty.

Article 44

Register of Employees of Higher Education Institutes

(1) The Ministry of Education maintains a Register of Employees of Higher Education Institutions (hereinafter referred to as the "Register of Employees", which lists university teachers, researchers, and artistic staff of higher education institutions § 74 (1) of the Higher Education Act). TUZVO is obliged to provide and update the data in the Register of Employees in the manner and within the period specified by the Ministry of Education.

(2) The Register of Employees shall serve for the registration of employees of higher education institutions, statistical purposes, budgetary purposes, control purposes and the needs of the Slovak Accreditation Agency for Higher Education in the performance of its tasks. The Ministry of Education shall fully use the data from the Register of Employees. TUZVO uses data from the Register of Employees concerning its employees and related to the duration of their employment at TUZVO. The Ministry of Education shall provide a legal person pursuant to a special regulation with personal data based on an agreement in the form of automated access to the data in the Register of Employees, if the information from this Register is decisive for its decision-making activities pursuant to a special regulation.¹⁰

(3) The Register of Employees shall record the name, surname, titles, birth number, date of birth, place of birth, place of permanent residence, sex, nationality, data on the contractual employment, in particular its establishment and termination, weekly working hours or weekly scope of work, if it concerns agreements on work performed outside the contractual employment, the category of the employee pursuant to § 74 (1) of the Higher Education Act, the part of the higher education institution at which the employee is employed, in case of university teachers, the function in which he/she is employed, and information on the guaranteeing of the study programme pursuant to § 75 (2) and (3) of the Higher Education Act. In the case of foreigners, the place of residence in the Slovak Republic shall also be recorded; the birth number shall be recorded if it has been assigned by the Ministry of the Interior of the Slovak Republic.

(4) Data in the Register of Employees containing the name, surname, titles, data on the contractual employment or agreement on work performed outside the contractual employment pursuant to section 3 of this Article and data on the guaranteeing of the study programme pursuant to § 75 (2) and (3) of the Higher Education Act shall be made available without restriction in a manner allowing mass access pursuant to a special regulation¹¹.

¹⁰ e.g. Act No. 396/2012 Coll. on the Education Support Fund, as amended

¹¹ § 4 (2) of Act No. 211/2000 Coll. on free access to information and on amendment and supplementation of certain acts, as amended

(5) A special regulation shall apply to the storage of data from the Register of Employees.¹² The personal data referred to in section 3 of this Article may be processed in the Register of Employees for a maximum period of ten years from the termination of the contractual employment of the person concerned.

(6) The TUZVO may fully provide data to the Register of Employees from the electronic information system.

(7) Data in the Register of Employees may only be processed by specially authorised employees of TUZVO and the Ministry of Education.

(8) If there has been a change in the data in the Register of Employees, the Ministry of Education is entitled to process the data in the Register of Employees even before this change for a period of not more than ten years from the termination of the contractual employment of the person concerned.

PART 10 INTERNAL MANAGEMENT RULES AT TUZVO

Article 45 General Management Rules at TUZVO

(1) The management rules are based on the Higher Education Act, generally binding legal regulations and ordinances, governing acts of the Ministry of Education resulting from the competences determined by law, governing acts of the Rector of TUZVO and decisions of the self-governing bodies of TUZVO.

(2) The management of TUZVO and the disposal of its property is within the self-governing competence of TUZVO and is in accordance with the Higher Education Act and other legal norms related to the above-mentioned area.

(3) For the financial provision of its main activities, the TUZVO draws up a budget consisting of revenues and costs for the calendar year and manages on its basis. The budget of the TUZVO is made up of sub-budgets of the faculties and other organisational parts of the TUZVO.

(4) The Rector of TUZVO submits the draft budget for approval to the AS TUZVO and SpR TUZVO.

(5) The Rector is responsible to the Minister of Education for the efficient and effective use of subsidies and their settlement with the state budget and for the management of the property of TUZVO.

(6) AS TUZVO approves:

¹² Act No. 477/2002 Coll. on the recognition of professional qualifications and amendment of Act No. 145/1995 Coll. on administrative fees, as amended

- a) draft budget of the TUZVO submitted by the Rector and controls the management of the TUZVO 's financial resources (§ 9 (1) (f) of the Higher Education Act),
- b) Annual Report on the Activities of the TUZVO and the Annual Report on the Management of the TUZVO, submitted by the Rector (§ 9 (1) (k) of the Higher Education Act).

(7) SpR TUZVO:

- a) comments on the Annual report on the activities of TUZVO (§ 41 (2) (b) of the Higher Education Act),
- b) approves the budget of TUZVO and the Annual report on the management of TUZVO after approval in the AS TUZVO (§ 41 (4) of the Higher Education Act).

(8) At the end of the calendar year, the TUZVO shall carry out an accounting of its management and an accounting of its financial relations with the budget of the Ministry of Education and shall submit them to the Ministry of Education by the deadline set by the Ministry of Education.

Article 46

Sources of Funding and Budget of TUZVO

(1) The revenues of TUZVO are:

- a) subsidies from the state budget,
- b) tuition,
- c) study-related fees,
- d) income from further education,
- e) proceeds from TUZVO property,
- f) intellectual property revenues,
- g) income from own funds,
- h) proceeds from donations,
- i) other income from the main activities of TUZVO.

(2) The revenues of TUZVO may also be subsidies from the budgets of municipalities and from the budgets of higher territorial units.

(3) The costs of the TUZVO shall be the costs necessary to ensure its core activities and development.

(4) TUZVO may, with the consent of the AS TUZVO and the SpR TUZVO, use loans from banks as a source of financing for research and development activities and for financing capital expenditures. Funds from state budget subsidies may not be used for loan repayments, including the payment of proceeds.

A TUZVO may only accept a loan if:

- a) total amount of the debt of the TUZVO does not exceed 60% of the actual revenue of the previous financial year, excluding revenue from State budget subsidies; and
- b) amount of annual loan repayments, including the payment of proceeds, does not exceed 25% of the actual revenue of the preceding financial year, excluding revenue from State budget subsidies.

For the purposes of the Higher Education Act, the total amount of TUZVO's debt is understood to be the sum of the liabilities arising from the repayment of the principal of loans at the end of the financial year.

(5) TUZVO shall establish the following financial funds:

- a) Reserve Fund,
- b) Reproduction Fund,
- c) Scholarship Fund,
- d) Fund to Support the Studies of Students with Specific Needs,
- e) funds under specific regulations (e.g., Social Fund).

(6) The financial funds of TUZVO, except for the funds pursuant to section 5 (e) of this Article, shall be formed from the positive overall economic result of TUZVO (hereinafter referred to as "profit of TUZVO"), from donations, from inheritance and from the proceeds thereof, unless otherwise provided for in the Higher Education Act. Earmarked monetary donations shall be used in accordance with their intended purpose. The overall economic result of TUZVO is the sum of its economic result in its main activity and its economic result in its business activity after tax.

(7) The TUZVO shall use at least 40% of its profits to create a Reserve Fund. The Reserve Fund shall be used by the TUZVO to offset losses from the previous year and to cover outstanding losses from previous years if it has such losses. A TUZVO may use only the resources of the Reserve Fund to offset losses from the previous year and to cover unreimbursed losses from previous years. If the TUZVO does not have an outstanding loss from the previous year and an outstanding loss from previous years, it may, in accordance with the applicable legal provisions, use the resources of the Reserve Fund through its budget and to supplement the other financial funds of the TUZVO.

(8) In addition to the funds under sections 6 and 7 of this Article, the Reproduction Fund shall be created from the depreciation of tangible and intangible fixed assets in accordance with the depreciation schedule, except for assets acquired from subsidies earmarked for the acquisition of tangible fixed assets, from the residual value of tangible and intangible fixed assets on their physical disposal, except for assets acquired from subsidies earmarked for the acquisition of tangible fixed assets, from the residual value of sold tangible and intangible fixed assets, except for assets acquired from subsidies earmarked for the acquisition of tangible fixed assets, and the like, in accordance with the provisions of § 16a (4) of the Higher Education Act. The Reproduction Fund shall be used for the acquisition of tangible and intangible fixed assets, including their technical improvement, for the provision of funds pursuant to concluded pooling agreements for the acquisition of fixed assets and for the repayment of loans used for the acquisition and technical improvement of fixed assets.

(9) In addition to the funds under section 6 and 7 of this Article, the Scholarship Fund shall be created from a portion of the proceeds from tuition fees pursuant to § 92 (20) of the Higher Education Act and from a portion of the subsidy for the social support of students intended for social and incentive scholarships. The scholarship fund shall be used for the provision of scholarships and student loans.

(10) In addition to the funds under sections (6) and (7) of this Statute, the Fund to Support of the Studies of Students with Specific Needs shall also be created from the part of the subsidy for the implementation of accredited study programmes under § 89 (4) of the Higher Education Act determined by the methodology under § 89 (8) of the Higher Education Act. The Fund to Support of the Studies of Students with Specific Needs may be used for the financial

provision of adequate conditions for the studies of students with specific needs regarding their specific needs.

(11) Funds held in a separate account under special regulations shall be increased by credit interest and foreign exchange gains and decreased by account maintenance expenses and foreign exchange losses.

(12) The distribution of the profit of TUZVO shall take place after the approval of the Annual report on the management of TUZVO for the previous calendar year by the Academic Senate of TUZVO and the Administrative Board of TUZVO, at the latest by the end of the current calendar year.

Article 47

Management of TUZVO Property

(1) The property of TUZVO consists of the aggregate of property values, immovable property, movable property, receivables and other rights, and other values expressible in money.

(2) TUZVO uses the property it owns to perform tasks in educational, research, development, artistic and other creative activities. It may also use it for entrepreneurial activities under the conditions pursuant to § 18 of the Higher Education Act, as well as for the provision of services to students and employees of TUZVO within the meaning of applicable legislation.

(3) The scope of acquisition of tangible and intangible assets of TUZVO, including their technical improvement, is determined by the amount of funds in the reproduction fund, the amount of funds obtained from the received loans and the amount of capital funds from the state budget provided in the form of subsidy.

(4) TUZVO is obliged to maintain its property in proper condition and to use all legal means to protect it and to take care that it is not damaged, lost, misused, or stolen, and to dispose of its property efficiently, effectively and with maximum economy.

(5) TUZVO is entitled to lease or loan temporarily unnecessary property. The TUZVO shall be obliged to agree in the lease agreement such rent as is customary at that time and place for which such or comparable immovable property is leased for the agreed purpose. The conditions for agreeing a lower rent are laid down in § 17 (5) of the Higher Education Act.

(6) TUZVO is entitled to lend temporarily unnecessary property only to a legal entity which is not an entrepreneur and whose subject of activity is the same or like the subject of activity of TUZVO, or to a legal entity which provides services of general utility. Exceptions for a legal person which is an entrepreneur are laid down in § 17 (5) of the Higher Education Act.

(7) TUZVO may sell unnecessary immovable property based on a commercial tender to the highest bidder. The purchase price in a commercial tender may not be lower than a reasonable price unless a special regulation on the disposal of property of public institutions provides otherwise. The general value of the property shall be deemed to be the appropriate price for the transfer of immovable property in accordance with a special regulation.

(7a) If no interested party offers a purchase price of at least the reasonable price for the unnecessary immovable property in the commercial tender, the TUZVO shall be obliged to repeat the commercial tender. If even in the repeated commercial tender no interested party offers a purchase price for the unnecessary immovable property of at least the reasonable price, TUZVO shall be entitled to carry out a commercial tender in which it shall offer the unnecessary immovable property for sale at a reasonable price reduced by 30 %. If no bidder offers a purchase price for the unnecessary immovable property of at least the fair price minus 30 %, the TUZVO shall be authorised to carry out a competitive tendering procedure in which it shall offer the unnecessary immovable property for sale at a fair price minus 60 %. If even this procedure fails to sell the immovable property, further options are provided for in the special rules on the disposal of the property of public authorities.

(7b) If the property is immovable property, TUZVO is obliged to agree in the contract of sale that the price of the immovable property agreed in the contract of sale shall be paid by the purchaser on the date of conclusion of the contract.

(8) TUZVO may sell an unnecessary movable item, the residual value of which is recorded in the accounting records according to a special regulation is higher than € 3,500, based on a commercial tender to the highest bidder. The highest purchase price may not be lower than the residual value.

(9) An unnecessary item is an immovable or movable item that no longer serves and, in the future, will not serve TUZVO for the performance of its basic tasks or for the performance of its other tasks. The Rector decides whether an item is unnecessary for the TUZVO.

(10) TUZVO is entitled to conclude a contract of exchange by which it acquires possession of items that will serve it in the performance of its tasks.

(11) TUZVO is not entitled to donate unnecessary immovable property unless a special regulation on the disposal of property of public institutions provides otherwise. TUZVO shall be entitled to donate an unnecessary movable object to a legal person which is not an entrepreneur.

(12) TUZVO may deposit its immovable property as a deposit for the purpose of concluding a contract of association under a special regulation only if the agreed purpose of the association is related to the activities of TUZVO; property of TUZVO, the value of which is more than € 6,638.50, may be deposited only with the consent of the Administrative Board of TUZVO.

(13) TUZVO is not entitled to use its assets to provide a contribution under a silent partnership agreement.

(14) TUZVO may not grant loans, issue bonds, and issue, accept, or endorse promissory notes. TUZVO may make student loans to its students.

(15) TUZVO shall ensure that the claim of TUZVO is timely and properly filed with the competent authorities and enforceable decisions of the competent authorities are executed in a timely manner.

(16) The TUZVO may, on the written request of a debtor who is unable to pay his/her debt in a timely and proper manner, enter into a deferment agreement with the debtor for a maximum period of one year from the date on which the debt became due, or may enter into an instalment agreement with the debtor, in either case only under the conditions laid down in a special regulation. Where instalments or deferment of payment are authorised, interest on arrears shall not be charged if the debtor complies with the conditions laid down in the Act and with the conditions specified in the instalment agreement or deferment agreement.

(17) If the debtor pays a claim that has been written off by TUZVO, the payment shall not be deemed to be a performance without legal justification and the debtor shall not be entitled to a refund of the amount paid.

(18) The Rector of TUZVO decides on the disposal of the property of TUZVO. The legal acts referred to in section 19 of this Article shall be approved by the Academic Senate of TUZVO on the proposal of the Rector and subsequently by the Administrative Board of TUZVO. The legal acts referred to in section 20 of this Article shall be approved by the Academic Senate of TUZVO on the proposal of the Rector.

(19) The prior written consent of both the Academic Senate of TUZVO and the Administrative Board of TUZVO is required for:

- a) acquisition of immovable property, the price of which is higher than five hundred times the amount from which things are considered tangible property according to a special regulation, or for its transfer. That price shall be deemed to be the amount for which such immovable property or comparable immovable property is normally sold at a particular time and place,
- b) acquisition of a movable object the price of which is higher than five hundred times the amount from which the objects are considered as tangible property according to a special regulation, or for its transfer,
- c) establishment of an easement or pre-emption right to the property of TUZVO,
- d) establishment of another legal entity or the contribution of TUZVO assets (monetary or non-monetary) to it or to other legal entities,
- e) conclusion of a loan agreement; the Administrative Board shall not grant its consent if the purpose of the use of the funds obtained from the loan is not in accordance with the long-term objective of the TUZVO or if the repayment of the loan will, in its opinion, jeopardise the security of the main activities of the TUZVO.

(20) The prior written consent of the Academic Senate of TUZVO is required for:

- a) contribution of TUZVO property to the property of another legal entity or a contribution on the establishment of another legal entity,
- b) contribution of TUZVO assets to a commercial company or a contribution on the establishment of a commercial company,
- c) sale of unnecessary immovable property for at least a reasonable price, and for any sale of unnecessary immovable property for less than a reasonable price (only applies to land or part of land with a total area of more than 50 m² and to a building or part of a building with a total floor area of more than 50 m²), and for the donation of unnecessary immovable property,
- d) donation of an unnecessary movable item, the purchase price of which was more than € 15,000 and the residual value recorded in the accounting records according to a special regulation is more than € 10,000,

- e) exchange of immovable property (applies only to land or part of land with a total area of more than 50 m² and to a building or part of a building with a total floor area of more than 50 m²)
- f) provision of immovable property for the purposes of the association in accordance with a special regulation,
- g) loan of immovable property for more than one year or for an indefinite period,
- h) lease of immovable property for a period of more than one year or for an indefinite period,
- i) securing the obligation by creating a pledge or securing the obligation by transferring the right to immovable property,
- j) remission of a debt of more than € 10,000,
- k) write-off of a receivable more than € 6,000,
- l) assignment of the claim if the consideration is less than 80% of the nominal value of the claim,
- m) conclusion of the concession contract,
- n) concluding an energy efficiency contract for the public sector.

(21) The TUZVO may not transfer the concession property into the ownership of other persons. The concession property of a TUZVO is such property which is used by the concessionaire to the extent, under the conditions and for the period agreed in the concession contract, if the risk arising from the right to use the construction or service for the agreed time or from that right, coupled with a monetary consideration, is borne predominantly by the concessionaire.

(22) TUZVO is entitled to conclude a concession contract only with the prior consent of the Government of the Slovak Republic if the value of the concession according to the draft concession contract exceeds the amount of € 4,845,000.

(23) Disposal of TUZVO property is regulated by a special regulation unless the Higher Education Act provides otherwise (§ 17 of the Higher Education Act).

(24) The scope of Article 47 applies to all the organisational parts of TUZVO.

Article 48

Management of TUZVO

(1) The TUZVO shall keep accounts in accordance with the accounting regulations in force.

(2) The funds of the TUZVO shall be kept in accounts in the State Treasury in accordance with special regulations.

(3) The annual accounts of the TUZVO must be audited by an auditor at least once every three years.

(4) The Ministry of Education shall control the economic management of TUZVO. The provisions of a special regulation shall apply to the exercise of this control.

(5) TUZVO is not entitled to assume liability for the obligations of another person. TUZVO shall not be entitled to make contributions to companies in which the whole of the

assets are liable. TUZVO shall not be entitled to make contributions to a company or cooperative of immovable property which it has acquired by transfer from the State and funds obtained by means of a subsidy from the State budget. Contributions in cash or in kind to other legal persons shall be subject to the rules specified in TUZVO's internal rules.

(6) In the case of membership of TUZVO in a consortium of universities, TUZVO may, with the consent of the Administrative Board of TUZVO, contribute to the consortium of universities of which it is a member, paid from the state budget funds provided within the framework of subsidies under § 89 of the Higher Education Act (financing of public universities) for the activity of the consortium of universities,

- a) the implementation of which is reimbursed by TUZVO from the subsidy according to § 89 (4) to (7) of the Higher Education Act (subsidy for the implementation of accredited study programmes, subsidy for research, development or artistic activities, subsidy for the development of the university and subsidy for the social support of students); and
- b) which the consortium of universities of which the TUZVO is a member has entered in the register of consortia of universities.

(7) TUZVO shall prepare, submit to the Ministry, and publish annually an annual activity report and an annual management report in the time, structure and form determined by the Ministry of Education.

Article 49

Guiding Principles for Implementation of Business Activities at TUZVO

(1) TUZVO may also implement business in addition to its main tasks.

(2) TUZVO, as part of its business activities, implement for remuneration activities related to its educational, research, development, artistic or other creative activities or activities serving for more efficient use of human resources and property of TUZVO.

(3) The business activities of the TUZVO must not compromise the quality, scope and availability of activities fulfilling the mission of the TUZVO.

(4) The costs of the business activity must be covered by the income from it.

(5) The funds raised through business activities are used by TUZVO to fulfil the tasks for which it was established, preferably as a supplementary source.

(6) The subject of business activities at TUZVO are activities, which are registered as the subject of business in the Trade Register of the Slovak Republic.

Article 50

Internal rules of TUZVO on the Implementation of Business Activities

(1) Business activity at TUZVO is registered centrally at the Rector's Office of TUZVO. The exceptions are the Student Dormitories and Canteen and the University Forestry Enterprise, which business activities are registered separately.

(2) University-wide departments and faculty offices respect that entrepreneurial activity:

- a) corresponds to the professional focus of the department concerned,
- b) it does not interfere with the planned scientific and pedagogical process,
- c) it shall be carried out with own or otherwise available equipment and instrumentation,
- d) respond proactively to current market needs.

(3) TUZVO maintains funds relating to business activities in a separate current account. Income and expenses from business activities are not part of the budget of TUZVO.

(4) The TUZVO is obliged to keep the revenues and costs associated with its business activities separate from the revenues and costs associated with its core business.

(5) The general document for the performance of works and services is the contract concluded between the client and the TUZVO, which is concluded before the commencement of the works. The contracts shall be approved by the Rector of the TUZVO and shall designate the person responsible for the performance of the contract in terms of substance and content. In the case of small-scale works, it shall be replaced by a purchase order. Contractual relations shall be governed by the relevant provisions of the special regulations.¹³⁾

(6) If the work is linked to the use of the premises, instruments, and equipment of the TUZVO, the faculties and departments of the TUZVO must ensure the priority of teaching and education of students as well as the TUZVO 's own scientific work.

(7) When accepting orders for the business activities of the TUZVO, it is necessary to comply with the requirement that the responsible employees should accept orders that will benefit the TUZVO and that will also create the conditions for the involvement of students in these works.

(8) Upon receipt of the order and prior to the conclusion of the contract, the head of the relevant workplace is obliged to assess the possibility of performing the ordered work, especially in terms of the capacity of the TUZVO workplace and the qualifications of the TUZVO employees for the quality of the work within the time agreed with the customer.

(9) The price of the work and services of the business shall be established by agreement in accordance with generally binding legislation.

(10) The state budget cannot be used to finance any business activities.

(11) Other issues related to the business activities of TUZVO are further regulated by the internal regulation of TUZVO - Internal Rules of TUZVO for the Implementation of Business Activities.

¹³⁾ In particular the Civil Code, the Commercial Code, Act No. 176/2004 Coll. on the disposal of property of public institutions and on amendment of Act No. 259/1993 Coll. of the National Council of the Slovak Republic on the Slovak Forestry Chamber as amended by Act No. 464/2002 Coll. as amended.

PART 11
RULES FOR APPLICATION OF THE COMPETENCE OF THE FACULTIES IN
MATTERS THEY ACT ON BEHALF OF THE TUZVO

Article 51

Scope of Self-Governing Competence of the Faculties on Behalf of TUZVO

(1) The faculties of TUZVO exercise self-governing competence on behalf of TUZVO to the extent stipulated in § 23 (1) of the Higher Education Act, further specified and regulated in Article 4 (10) of this Statute of TUZVO.

(2) The bodies of the academic self-government of the faculty shall have the right to decide or act on behalf of the University in the following matters and to the following extent:

- a) determination of other conditions of admission to study and decision-making in the admission procedure for study programmes carried out at the faculty (full competence of the faculty),
- b) creation of new accredited study programmes and their implementation at the faculty (full faculty competence),
- c) deciding on matters relating to the academic rights and obligations of students enrolled for studies under study programmes conducted at the faculty (the full competence of the faculty),
- d) submitting proposals for the conclusion, amendment, and termination of contractual employment s (the faculty's competence in a limited scope, where the actual legal acts relating to the establishment, amendment, and termination of contractual employment remain within the self-governing competence of the TUZVO),
- e) carrying out entrepreneurial activities (the faculty's competence in a limited scope, when the faculty will only be the implementers of activities resulting from contracts from entrepreneurial activities, while the conclusion of these contracts falls within the exclusive self-governing competence of the TUZVO), and in carrying out these business activities it will be governed by the rules for carrying out business activities regulated in this Statute of the TUZVO,
- f) cooperation with other universities, legal and natural persons, including foreign ones, in the areas in which the faculty operates (the faculty's competence is limited to the extent that the conclusion of such agreements falls within the exclusive self-governing competence of the TUZVO).

Article 52

Scope of Other Self-Governing Competences of Faculties

(1) The self-governing competence of the faculty (§ 23 (2) of the Higher Education Act) also includes :

- a) internal organisation of the faculty,
- b) preparation and submission of proposals for the number of applicants to be admitted to the faculty,
- c) organisation of studies in accordance with the TUZVO Study Regulations,
- d) determining the focus and organising research, development, artistic or other creative activities,

- e) preparation and submission of proposals for the structure of posts of staff employed in the faculty, including the number of TUZVO staff employed in the faculty,
- f) election of members of the academic self-government bodies of the faculty,
- g) in accordance with the concluded TUZVO contracts, the implementation of foreign relations and activities in the areas in which the faculty operates,
- h) the management of funds allocated to the Faculty by TUZVO and of funds otherwise received by the faculty for the performance of its tasks; the faculty shall also comment on the management of property of TUZVO which is used for the performance of the tasks of the faculty.

(2) In other matters, the faculties of the TUZVO may act in the affairs of the TUZVO only based on a mandate from the Rector of the TUZVO.

Article 53 **Bodies of Faculty Academic Self-Government**

(1) The bodies of the faculty academic self-government (§ 24 of the Higher Education Act) are:

- a) the Academic Senate of the Faculty,
- b) the Dean,
- c) the Faculty Scientific Board,
- d) the Faculty Disciplinary Committee for students of the faculty.

Article 54 **Dean**

(1) The Dean is the representative of the faculty, manages it, represents it and acts in the affairs of the faculty. The dean shall be in a contractual employment with the TUZVO in which the faculty he/she directs is ranked. Termination of the employment relationship relating to the performance of the dean's duties shall be conditional upon the prior termination of the Dean's performance of the Dean's duties.

(2) In matters pursuant to § 23 (1) of the Higher Education Act, the Dean acts on behalf of TUZVO to the extent determined by these Statutes of TUZVO.

(3) The dean is accountable for his/her activities to the Academic Senate of the Faculty.

(4) The Dean is accountable to the Rector for his/her activities in matters in which he/she acts on behalf of TUZVO (§ 23 (1) of the Higher Education Act), for the management of the faculty and for his/her other activities to the extent determined by the internal regulations of TUZVO and the internal regulations of the faculty.

(5) The Dean is appointed and dismissed by the Rector on the proposal of the Academic Senate of the Faculty. The Rector appoints as Dean a candidate proposed by the Academic Senate of the Faculty unless this is contrary to the Higher Education Act. The Academic Senate of the faculty shall submit a proposal for the dismissal of the Dean whenever:

- a) has been finally convicted of a deliberate criminal offence; or
- b) he has been sentenced to an unconditional term of imprisonment, or if
- c) the Dean asks to be relieved of his/her duties.

(6) On his/her own initiative, the Rector, with the consent of the Academic Senate of the Faculty, may dismiss the Dean if the Dean:

- a) seriously fails to fulfil his/her obligations,
- b) has grossly or repeatedly violated laws, other generally binding legal regulations, the internal regulations of the TUZVO or the faculty; or
- c) has seriously damaged the interest of the TUZVO or the faculty.

(7) If the Academic Senate of the Faculty of TUZVO repeatedly disagrees with the Rector's proposal for the removal of the Dean or does not express its opinion on the proposal within 30 days from the date of the Rector's request, the Rector may remove the Dean with the consent of the AS TUZVO if at least one of the conditions under § 28 (3) of the Higher Education Act has been fulfilled; in the event that the Rector asks the Academic Senate of the Faculty for an opinion between 15 June and 15 August, the period of 30 days under the previous sentence shall be extended to 60 days.

(8) The Chairman of the Academic Senate of the Faculty may candidate for the post of Dean aof that Faculty after he/she has ceased to hold post.

(9) The tenure of the Dean is four years. When a faculty does not have a Dean, the function of Dean shall be performed by a person appointed by the Rector on the proposal of the Academic Senate of the Faculty until a new Dean is appointed.

(10) The Dean submits a draft faculty budget to the Academic Senate for approval.

(11) The Dean is represented by the Vice-Deans to the extent determined by the Dean. Vice-Deans are appointed and dismissed by the Dean after approval by the Academic Senate of the Faculty. The tenure of Vice-Deans shall be four years.

PART 12 COMMON AND FINAL PROVISIONS

Article 55 TUZVO Internal Regulations

(1) TUZVO shall issue the following internal regulations (§ 15 (1) of the Higher Education Act):

- a) Statute of TUZVO,
- b) The Internal Quality Assurance System of Higher Education at TUZVO (hereinafter referred to as the "internal system"),
- c) TUZVO Study Regulations,
- d) Principles of the selection procedure for the occupying the posts of university teachers, researchers, professors, associate professors, and management staff at TUZVO,
- e) TUZVO Working Regulations,
- f) Organisational Regulations of the TUZVO,
- g) Principles of Elections to the Academic Senate of TUZVO,
- h) Rules of Procedure of the Academic Senate of the TUZVO,
- i) Rules of Procedure of the Scientific Board of TUZVO,

- j) Scholarship Regulations of TUZVO,
- k) Disciplinary Regulations of TUZVO for Students,
- l) Rules of Procedure of the Disciplinary Committee of TUZVO for Students,
- m) Statute of the Administrative Board of TUZVO, Salary Regulations of TUZVO, Statute of the AS TUZVO, organizational regulations of other organisational parts of TUZVO, organisational directives of TUZVO.

(2) The internal regulations of all organisational parts of the TUZVO shall be in accordance with the internal regulations of the TUZVO.

(3) Faculties issue internal regulations of the faculty according to § 33 of the Higher Education Act, which also regulates the procedure for their approval.

(4) The Rector approves the organizational regulations of other organizational parts of TUZVO. The Rector shall approve the organisational directives of TUZVO after discussion in the management of TUZVO.

(5) Organizational components of TUZVO are obliged to harmonize their internal regulations with the TUZVO Statute and with other internal regulations of TUZVO within 90 days from their entry into force.

Article 56 **Registration and Changes to the Statute of TUZVO**

(1) The Ministry of Education registers the statute of TUZVO (§ 15 (3) of the Higher Education Act).

(2) The Statute of the TUZVO shall entry into force from the date of its registration by the Ministry of Education and shall entry into force at the earliest from the date of the entry into force of the decision on its registration. Together with the decision on registration, the TUZVO shall also receive one copy of the TUZVO Statute with the stamp of the Ministry of Education on the reverse of the last page of the Statute, with the name and signature of the Ministry of Education employee which registered the TUZVO Statute (§ 103 (6) of the Higher Education Act).

(3) The provisions on the registration of the Statutes of the TUZVO also apply to its changes (§ 103 (7) of the Higher Education Act).

Article 57 **Final Provisions**

(1) This Statute of TUZVO No. R-11302/2019 was approved by the Academic Senate of TUZVO on 07. 10. 2019.

(2) This Statute of the TUZVO shall entry into force from the date of its registration by the Ministry of Education and shall be effective into force from the date of entry into force of the decision on its registration by the Ministry of Education.

(3) On the date of entry into force of the Statute of the Technical University in Zvolen No. R-11302/2019, the Statute of the Technical University in Zvolen No. R-6763/2013-1553/2013/RSekrR approved by the Academic Senate of the Technical University in Zvolen on 26. 08. 2013 and registered by the Ministry of Education on 16. 9. 2013 under the number 2013-11645/41503:3-sekr.

prof. Ing. Ján Tuček, CSc.
Chairman of the AS TUZVO

Dr. h. c. prof. Ing. Rudolf Kropil, PhD.
Rector of TUZVO

This Statute of TUZVO was registered by the Ministry of Education, Science, Research and Sport of the Slovak Republic on 16. 12. 2019 under No. 2019/17329:5-A1100. It came into force and effect on 16. 12. 2019.